



College of Pharmacists of Manitoba

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COUNCIL SPECIAL MEETING MINUTES

Monday, March 9th, 2015

Pharmacy House, 200 Tache Avenue, Winnipeg, Manitoba

Attendees:

Glenda Marsh, President
Dinah Santos, Vice President
Jennifer Ludwig, Executive Treasurer
Kyle MacNair, Past President
Brent Booker
Donna Forbes, Public Representative
Kevin Hamilton

Staff Attendees:

Ronald Guse, Registrar
Susan Lessard-Friesen, Deputy Registrar
Kathy Wright, Executive Assistant to the Registrar

Special Guest:

Colin McLean, Grant-Thornton LLP

Regrets:

Neal Davies, Dean, College of Pharmacy
Travis Giavedoni, Public Representative
Geoff Namaka
Petr Prochazka
Derrick Sanderson

1. Convene
President Marsh convened the meeting at 8:00 a.m., acknowledged that the meeting was occurring by means of a conference call, and declared quorum. President Marsh welcomed special guest Colin McLean from Grant Thornton LLP.
2. Considerations of and additions to agenda
The draft agenda was circulated in advance of the meeting.
3. Approval of Agenda
Motion #1: Moved by Brent Booker, Seconded by Jennifer Ludwig that the agenda be approved.

Carried

4. Council Minutes
No report
5. Business arising from minutes
No report
6. Correspondence
 - a) On Board
No report
 - b) Listed
No report
7. Registrar's Report
No report
8. Committee Reports
No reports
9. Liaison Reports
No reports
10. Ad Hoc Committees
No reports
11. Unfinished Business
 - a) 2014 College and DIA Financial Statements
The draft financial statements for the College of Pharmacists of Manitoba and for DIA Management were circulated in advance of the meeting.

Motion #2: Moved by Jennifer Ludwig, Seconded by Donna Forbes that the financial statements for the College of Pharmacists of Manitoba and for DIA Management be approved.

Carried

- b) March 9th, 2015, management representation letter Grant-Thornton
The draft management representation letter from the College of Pharmacists of Manitoba to Grant Thornton was circulated in advance of the meeting.

Motion #3: Moved by Kyle MacNair, Seconded by Brent Booker that the management representation letter from the College of Pharmacists of Manitoba to Grant Thornton be approved.

Carried

12. New Business

a) Appointment of Inspectors and Investigators

Motion #4: Moved by Kyle MacNair, Seconded by Dinah Santos that, in addition to the previously appointed College inspectors and investigators Ronald Guse, Susan Lessard-Friesen, Kim McIntosh, Todd Mereniuk, and Rem Weiss, that Council appoints Jill Hardy as an inspector and investigator for the College.

Carried

b) Criminal Record Check - wording changes on applications

Motion #5: Moved by Kevin Hamilton, Seconded by Jennifer Ludwig that the College replace the words "...criminal record check document from the Royal Canadian Mounted Police, or any other Canadian police service, which includes a Canadian Police Information Centre (CPIC) assessment..." with "...criminal record check document from the Royal Canadian Mounted Police or any other Canadian police service which confirms the check was done using Canadian Police Information Centre (CPIC) and/or based on the National Repository of Criminal Records (of Canada).....", on the College applications for Academic Register, Conditional Registration, Intern Application, International Pharmacy Graduate - Outside Grad, Mobility Agreement Application, New Manitoba Graduate, Pharmacy Student, and Practicing Renewal Application.

Carried

13. Adjourn

Motion #6: Moved by Kyle MacNair, Seconded by Brent Booker that the meeting adjourn.

Carried

The meeting adjourned at 8:35 a.m.