



College of Pharmacists of Manitoba

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MINUTES

Meeting of Council
Wednesday, September 2nd, 2020
5:00 p.m. to 7:00 p.m.
By Teleconference

COUNCILORS

Wendy Clark, President
Sonal Purohit, Vice President
Jane Lamont, Executive Treasurer
Kevin Hamilton, Past President (*joined the meeting at 5:10 p.m.*)
Don Himbeault, Public Representative
Donna Forbes, Public Representative
Bharti Kapoor, Public Representative
Amanda Andreas, Public Representative
Alanna Doell, Pharmacist
Ryan Buffie, Pharmacist
Ravi Pandya, Pharmacist
Dr. Lalitha Raman-Wilms, Dean, College of Pharmacy

COLLEGE STAFF

Susan Lessard-Friesen, Registrar
Rani Chatterjee-Mehta, Deputy Registrar
Lori McKietiuik, Director of Operations
Lindsay Henderson, Executive Assistant

REGRETS

Drupad Joshi, Pharmacist
Tory Crawford, Public Representative

1. Call to Order

a. Welcome & Introductions

W. Clark convened the meeting at 5:07 p.m. and welcomed everyone.

b. Acknowledging First Peoples and Traditional Territory

W. Clark acknowledged the treaty and traditional lands of First Peoples and the Metis Nation and pledged a commitment to reconciliation and collaboration with Indigenous communities.

c. Quorum Achieved

W. Clark confirmed that quorum has been achieved for the meeting.

d. College Mission

Council acknowledged the College Mission and its responsibility to make decisions in the public interest.

“To protect the health and well – being of the public by ensuring and promoting safe, patient-centered and progressive pharmacy practice in collaboration with other health-care providers.”

e. Declaration of Conflict-of-Interest

Council members were invited to declare any conflict-of-interest.

J. Lamont to introduce Request - Temporary Exemption to Pharmacy Manager Requirement as an addition to the agenda and declared a conflict with same. Council considered the declaration and J. Lamont was asked to abstain from voting on the item in conflict.

K. Hamilton joined the meeting at 5:10 p.m.

2. Additions to Agenda & Approval of Agenda

MOTION 96/20 (D. Himbeault / S. Purohit)

To approve the agenda with the following amendments:

- Move “In-camera session” to #4 on the agenda
- Move “Approval of Forms” to #5 on the agenda
- Add “Temporary Exemption to Pharmacy Manager Requirement Request” as #6 on the agenda

CARRIED

3. Financial Planning – Approve 2021 Budget

The Draft 2021 Budget, as prepared and recommended by the Finance and Risk Management Committee, and supporting documents with respect to budget planning and development processes were circulated in advance of the meeting.

Council was provided with a summary analysis of the budget development process used to draft the 2021 Budget and plan for future policy and process changes. Income and expense reallocation and adjustments were discussed by Council.

MOTION 97/20 (R. Buffie / A. Doell)

To move to an in-camera session at 5:51 pm.

CARRIED

MOTION 98/20 (R. Pandya / B. Kapoor)

To rise from the in-camera session at 6:24 pm.

CARRIED

MOTION 99/20 (J. Lamont / B. Kapoor)

To approve the 2021 Budget as presented, with narrative added to the increase on line 5710.

CARRIED

4. Approval of Forms & Licenses

MOTION 100/20 (R. Buffie / S. Purohit)

To approve the following 2021 application forms with date and/or fee changes:

- 2021 Mailing/Notice Subscriber Application
- 2021 Academic Register Application
- 2021 Application for Initial Registration as an Extended Practice Pharmacist
- 2021 Application for Renewal of Registration as an Extended Practice Pharmacist
- 2021 Application for Registration and Initial Licensure for Graduates of a Facility of Pharmacy Outside of Canada
- 2021 Application for Registration and Initial Licensure Under the Canadian Mobility Agreement
- 2021 Non-Practicing Pharmacist Application
- 2021 Intern Application for the College of Pharmacists of Manitoba
- 2021 Application for Registration as a Student of the College of Pharmacists of Manitoba
- 2021 Temporary Certificate of Registration and Temporary Licensure Application
- 2021 Application for Pharmacy Licence for a Clinical Pharmacy
- 2021 New External Dispensing Pharmacy Component Application
- 2021 Application for Pharmacy Licence for an Existing Hospital Pharmacy
- 2021 Application for Pharmacy Licence for a New Hospital Pharmacy
- 2021 Application for a Lock and Leave Component
- 2021 Satellite Pharmacy Component Application
- 2021 Application for Pharmacy Technician-in-Training with the College of Pharmacists of Manitoba
- 2021 Application for Listing as a Pharmacy Technician with the College of Pharmacists of Manitoba

CARRIED

MOTION 101/20 (S. Purohit / B. Kapoor)

To approve the following 2021 application forms with content changes:

- 2021 Practicing Pharmacists Licence Application
- 2021 Application for Registration and Initial Licensure, University of Manitoba Graduate
- 2021 Conditional Registration and Conditional Licensure Application for a New Graduate of the University of Manitoba
- 2021 Application for Pharmacy Licence for an Existing Community Pharmacy
- 2021 Application for Pharmacy Licence for a New Community Pharmacy
- Pharmacy Technician Structured Practical Training Notification Form
- Pharmacy Technician Listing Renewal Application for June 1, 2021 to May 31, 2022
- 2021 Application for Listing as a Pharmacy Technician with the College of Pharmacists of Manitoba under the Mobility Agreement

CARRIED

MOTION 102/20 (R. Buffie / L. Raman-Wilms)

To approve the following 2021 application forms with minor edits:

- Application for Certification of Authorization to Administer Drugs and Vaccines by Injection

- Application for Authorization to Prescribe a Drug Included in Schedule 3 to the Pharmaceutical Regulation for Self-Limiting Conditions (Not Including Smoking Cessation)
- Application for Authorization to Prescribe a Drug Included in Schedule 3 to the Pharmaceutical Regulation for Smoking Cessation

CARRIED

MOTION 103/20 (A. Doell / A. Andreas)

To approve the following 2021 application form with no changes:

- Preceptor Application

CARRIED

MOTION 104/20 (R. Pandya / B. Kapoor)

To approve the following 2021 licence documents, with amendments noted:

- Lock and Leave Permit
- Clinical Pharmacy Licence
- Community Pharmacy Licence
- Hospital Pharmacy Licence
- Pharmacy Technician Certificate
- Extended Practice Pharmacist Licence
- Initial Pharmacist Registration Licence
- Satellite Community Pharmacy Licence (remove specified days and hours from “Hours of Service”)

CARRIED

5. Temporary Exemption to Pharmacy Manager Requirement Request

MOTION 105/20 (D. Forbes / L. Raman-Wilms)

To approve the request for Council to grant a temporary exemption to the requirement that a practicing pharmacist may not act as the pharmacy manager of more than one pharmacy, in the case of Jane Lamont serving as pharmacy manager of Neepawa, Russell and Brandon Hospital pharmacies. This exemption will apply until September 28, 2020.

In favour: 11

Opposed: 0

Abstained: 1 (J. Lamont)

CARRIED

6. Meeting Adjournment

MOTION 106/20 (D. Forbes)

To adjourn the meeting at 7:19 p.m.