College of Pharmacists of Manitoba
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MINUTES

Meeting of Council
Thursday, March 26th, 2026
3:00 p.m. to 5:00 p.m.

COUNCILORS
Kathy Hunter, Chair
David Mullins, Vice Chair
Don Himbeault, Public Representative
Donna Forbes, Public Representative
Amanda Jenkyns, Public Representative
Elizabeth Reimer, Public Representative
Todd Derendorf, Pharmacist *(joined at 3:36 pm)*
Hope Anderson, Dean, College of Pharmacy, University of Manitoba
Brendon Mitchell, Pharmacist
Alanna Doell, Pharmacist
Teryl Moore, Pharmacist
Chantal MacDonald, Pharmacy Technician *(joined at 3:08 pm)*

GUESTS
Alex Sabeski, Booke and Partners *(joined at 3:08 pm)*
Kelly Ukrainec, Booke and Partners *(joined at 3:08 pm)*

COLLEGE STAFF
Kevin Hamilton, Registrar & CEO
Rani Chatterjee-Mehta, Deputy Registrar
Lori McKietiuk, Director of Operations
Lindsay Henderson, Executive Assistant

REGRETS
Hope Anderson, Dean, College of Pharmacy, University of Manitoba

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1. Call to Order

   a. Welcome & Introductions

      K. Hunter convened the meeting at 3:01 p.m. and welcomed everyone.

   b. Acknowledging First Peoples and Traditional Territory

      K. Hunter acknowledged the treaty and traditional lands of First Peoples and the Metis Nation and pledged a commitment to reconciliation and collaboration with Indigenous communities.

c. Quorum Achieved

K. Hunter confirmed that quorum is achieved.

d. College Mandate, Statement of Purpose, and Guiding Principles

Council acknowledged the College Mandate, Statement of Purpose, and Guiding Principles, and its responsibility to make decisions in the public interest.

e. Declaration of Conflict-of-Interest

Council members were invited to declare any conflict-of-interest. None were declared.

2. Additions to Agenda & Approval of Agenda

Consensus of Council is to approve the agenda as circulated.

C. MacDonald, A. Sabeski & K. Ukrainec joined the meeting at 3:08 pm.

3. 2025 Financial Statements

Council members and staff were introduced to guests from Booke and Partners.

The 2025 Financial Statements, as prepared by Booke and Partners, were circulated in advance of the meeting:

a. CPhM Non-Consolidated Financial Statements
b. CPhM Summary Non-Consolidated Financial Statements
c. DIA Management Group Ltd. Financial Statements
d. Report to the Finance Committee and Council, Booke and Partners

Guests from Booke and Partners presented a summary of the documents and answered questions related to the 2025 Financial Statements.

T. Derendorf joined the meeting at 3:36 pm.

Report from the CPhM Finance Committee was also circulated in advance of the meeting and reviewed.

A. Sabeski & K. Ukrainec left the meeting at 4:01 pm.

MOTION 6/25 (D. Himbeault/D. Mullins)

To approve and accept the following, as reviewed by the Finance Committee, for presentation in the CPhM 2025 Annual Report and at the Annual General Meeting, to be held on May 12, 2026:

- CPhM Non-Consolidated Financial Statements, 2025
- CPhM Summary Non-Consolidated Financial Statements, 2025
- DIA Management Group Ltd. Financial Statements, 2025

To approve the management representation letter and authorize the Chair of the Finance Committee and Registrar & Chief Executive Officer to sign the letter on behalf of the College.

CARRIED

4. 148th Annual General Meeting

   The Annual General Meeting (AGM) package, to be posted to the website and available to all registrants in advance of the AGM on May 12, 2026, was circulated in advance of the meeting.

   Consensus of Council is to approve the Annual General Meeting (AGM) Agenda, Rules of Procedure and Notice of Meeting, for the 148th AGM, to be held Tuesday, May 12, 2026.

5. Meeting Adjournment

   MOTION 7/26 (C. MacDonald)
   To adjourn the meeting at 4:13 pm.

   CARRIED