

Annual General Meeting
Minutes

Tuesday 13th May 2025



MINUTES
147th Annual General Meeting
College of Pharmacists of Manitoba

Broadcast from Pharmacy House, 200 Taché Avenue
Tuesday 13th May 2025
7:00 pm

1. CONVENE & WELCOME

Chair Ryan Buffie called the meeting to order at 7:00 p.m.

Chair Buffie welcomed attendees to the 147th Annual General Meeting of the College of Pharmacists of Manitoba.

Mr. Joseph Pollock was appointed parliamentarian for the meeting.

a. QUORUM

Quorum was declared, as Quorum for an annual general meeting of CPhM is the number of registrants eligible to vote and in attendance at the meeting.

a. ACKNOWLEDGING FIRST PEOPLES & TRADITIONAL TERRITORY

Chair Buffie acknowledged that we gather on Treaty 1 territory, the home and traditional lands of the Anishinaabe, Ininewak, Anishinewak, Dakota Oyate, and Denesuline Nations, as well as in the National Homeland of the Red River Métis. We recognize Indigenous peoples' enduring connection to this land and commit to cultural humility within our regulatory practices. By embracing the diversity of knowledge within these communities, we strive to cultivate a culturally responsive pharmacy profession that meets the unique needs of all people living in Manitoba.

b. INTRODUCTIONS & ACKNOWLEDGEMENTS

Chair Buffie acknowledged the dignitaries and guests in attendance:

- Dr. Lavern Vercaigne, Acting Dean of the College of Pharmacy at the University of Manitoba
- Past Presidents & Chairs of the College of Pharmacists of Manitoba:
 - Jane Lamont
 - Wendy Clark
 - Jennifer Ludwig
 - Glenda Marsh
 - Kyle MacNair
 - Shawn Bugden
 - Pat Trozzo
 - Gary Cavanagh
 - Ron Eros
 - Albert Eros

- Ronald Guse, & Susan Lessard-Friesen, former Registrars of the College of Pharmacists of Manitoba
- Gayle Romanetz, President of Pharmacists Manitoba
- Andrea Lear, Chief Executive Officer of Pharmacists Manitoba
- Sydney McEachern, President of the Canadian Society of Healthcare-Systems Pharmacy, Manitoba Branch

Chair Buffie acknowledged the Council members who are currently serving for the 2024-2025 term of office:

Executive Committee Members

- Ryan Buffie, Chair
- Kathy Hunter, Vice Chair
- Donna Forbes, Public Representative
- Chantal MacDonald, Pharmacy Technician

Other Members of Council

- Amanda Jenkyns, Public Representative
- Don Himbeault, Public Representative
- Liz Reimer, Public Representative
- Alanna Doell, Pharmacist
- Brendon Mitchell, Pharmacist
- David Mullins, Pharmacist
- Teryl Moore, Pharmacist
- Dr. Lavern Vercaigne, Acting, College of Pharmacy, University of Manitoba

c. HONOURING DECEASED

Kevin Hamilton, Registrar & Chief Executive Officer, read the names of those members who had passed away since the last annual general meeting:

“The names I read are the names of pharmacists registered in Manitoba that have passed away since the last Annual General Meeting. These pharmacists have devoted their careers to providing patient care and to keeping patients safe.

Matthew Glass	June 28, 2024
Srinivas Karamcheti	August 5, 2024
David Crawford	September 20, 2024
Wayne Hogaboam	September 28, 2024
Howard Zink	December 5, 2024
Zoe Leslie	February 26, 2025

It is fitting to honour their passing with a moment of silence.”

One minute’s silence was observed in memory of the deceased members.

LOGISTICS

Registrar & Chief Executive Officer Kevin Hamilton provided instructions to participants regarding the logistics of the virtual meeting.

STATEMENT OF ORDER of BUSINESS

In accordance with the Rules of Procedure for this meeting, Chair Buffie reminded members that: “During an annual general meeting, motions requiring action on behalf of the CPhM, that are voted on and carried, shall be forwarded to Council for consideration and decision.”

2. APPROVE AGENDA

The agenda had been circulated in advance. Members were asked if there were any additions to the agenda.

Hearing none, Chair Buffie called for a motion to approve the agenda as circulated.

MOTION 01 / 25

MOVED by Marilyn Sidhu, SECONDED by David Mullins

THAT the agenda be approved as circulated.

CARRIED

3. APPROVE MINUTES

Chair Buffie asked if the members wished for the Minutes of the 146th Annual General Meeting, held May 14th, 2024, be read aloud. Hearing no such request, he called for a motion to waive the reading of the Minutes.

MOTION 02 / 25

MOVED by Todd Mereniuk, SECONDED by Ronald Guse

THAT the reading of the Minutes of the 146th Annual General Meeting, held May 14th, 2024, be waived.

CARRIED

Chair Buffie asked if there are any errors or omissions to the Minutes of the 146th Annual General Meeting, held May 14th, 2024. Hearing none, he called for a motion to approve the Minutes.

MOTION 03 / 25

MOVED by Ron Eros, SECONDED by Jillian Hardy

THAT the Minutes of the 146th Annual General Meeting, held May 14th, 2024, be approved as circulated.

CARRIED

4. MESSAGE FROM THE CHAIR OF COUNCIL

Chair Buffie yielded control of the chair to Vice-Chair Kathy Hunter. Vice-Chair Hunter invited Chair Buffie to address the membership.

Chair of Council's Address - Tuesday May 13th, 2025

As Chair of the Council of the College of Pharmacists of Manitoba, I am pleased to welcome you to the 147th Annual General Meeting. This gathering is an important opportunity for Council, pharmacy professionals, and the public to reflect on our shared progress over the past year. The AGM is also a moment to celebrate achievements, acknowledge challenges, and recognize the collective effort that goes into protecting the health and safety of the public.

If you have not yet had the opportunity to read the 2024 Annual Report, I encourage you to do so. This year's theme, *Integrity in Action: Protecting the Public, Always*, captures the core of CPhM's role as a modern health regulator. Throughout the year, our focus remained firmly on strengthening regulatory programs, improving transparency, and building trust between the public and the pharmacy profession.

In 2024, CPhM made meaningful progress in several key areas, including governance, quality assurance, patient safety, and crime prevention. Each of these priorities is rooted in our responsibility to ensure that pharmacy care in Manitoba is safe, effective, and accountable.

One notable initiative from the past year was the collaboration with law enforcement to implement time-delayed safes for narcotics in pharmacies. This was a direct response to the rise in pharmacy robberies. By supporting this important safety measure, we helped reduce risk for pharmacy teams and the communities they serve.

CPhM also completed a comprehensive review of its governance framework. With guidance from external experts and stakeholder input, Council approved a transition toward a smaller, more skills-based model, a shift designed to promote effective decision-making, support transparency, and strengthen accountability as we continue to evolve in response to public expectations.

We also expanded the Pharmacy Site Inspection Program and fully implemented a new document management system to support a more consistent and structured Pharmacist Learning Portfolio Review process. These efforts demonstrate our commitment to proactive regulation and our belief that continuous improvement leads to better outcomes for patients and the profession alike.

The Safety IQ program, now in its third year, remains a vital part of CPhM's quality assurance strategy. It provides a secure, anonymous platform for reporting medication incidents and near-misses, helping us identify patterns, improve practices, and foster a stronger culture of safety across the province.

All of this work contributes to our larger goal of modernizing pharmacy regulation and strengthening public trust in the system. These successes would not be possible without the collaboration and dedication of many people. I want to acknowledge the ongoing efforts of Manitoba's pharmacy professionals, members of Council, public representatives who serve on Council and committees, and CPhM staff. Each plays a vital role in supporting safe, high-quality care.

As many of you know, I will not be returning to Council for the 2025 – 2026 term. This is my final address as Chair, and I would like to express my sincere thanks to my fellow Council members and all committee volunteers for their dedication and teamwork throughout my time on Council, and particularly over the past year. To the incoming Chair and the newly appointed Council members, I offer my best wishes for continued success in guiding the work of the College.

Last, I want to thank everyone who took the time to share their feedback and ideas with us throughout the year. Your input has been essential in shaping thoughtful, evidence-informed decisions that reflect the values of the communities we serve.

Vice-Chair Hunter returned control of the chair to R. Buffie.

5. PRESENTATION OF THE 2024 FINANCIAL STATEMENTS

As Chair of the Finance Committee, Kathy Hunter presented the 2024 Financial Statements.

MOTION 04 / 25

MOVED by Kathy Hunter, SECONDED by Penny Shefrin

THAT the 2024 Financial Statements and Auditor's Report be accepted for information.

CARRIED

6. NEW BUSINESS

No new business.

7. ACKNOWLEDGEMENTS

Vice-Chair Hunter thanked Chair Buffie on behalf of Council and the CPhM for his dedication and leadership in serving as Chair.

Chair Buffie thanked the members of Council who served for the 2024-2025 term and introduced those that will serve on Council for the upcoming 2025-2026 term.

- Public Representatives Amanda Jenkyns, Don Himbeault, Donna Forbes and Liz Reimer
- Pharmacists Alanna Doell, Brendon Mitchell, David Mullins, Kathy Hunter, Teryl Moore and Todd Derendorf
- Pharmacy Technician Chantal MacDonald
- and Dr. Lavern Vercaigne, Acting Dean of the College of Pharmacy, University of Manitoba

8. ADJOURN

MOTION 05 / 25

MOVED by Brendon Mitchell, SECONDED by Todd Mereniuk

That the 147th Annual General Meeting of the College of Pharmacists of Manitoba be adjourned.

CARRIED