

**Special Meeting of Council  
May 13, 2025  
Zoom Conference**

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**Council Members:**

Ryan Buffie  
Brendon Mitchell  
Teryl Moore  
Kathy Hunter  
David Mullins  
Chantal MacDonald  
Lavern Vercaigne  
Todd Derendorf  
Don Himbeault  
Liz Reimer (*joined at 7:40 pm*)

**Legal Counsel:**

Joseph Pollock

**Staff Members:**

Kevin Hamilton, Registrar & CEO  
Rani Chatterjee-Mehta, Deputy Registrar  
Lori McKietruk, Director of Operations  
Anne Janes, Director of Policy & Legislation  
Lindsay Henderson, Executive Assistant

**1. Call to Order**

This being the inaugural meeting of the new Council, R. Buffie, will act as Chair until election of the new Chair.

Chair R. Buffie call to order this meeting at 7:34 p.m.

- a. Welcome & Introductions
- b. Acknowledging First Peoples and Traditional Territory
- c. Quorum Achieved
- d. College Mandate, Statement of Purpose, and Guiding Principles
- e. Declaration of Conflict of Interest

Chair R. Buffie introduced Mr. Joseph Pollock, legal counsel to the College, and appointed Mr. Pollock as scrutineer, if needed.

Bylaw Article 4.0 Officers and Executive Committee and the Executive Committee Terms of Reference were circulated in advance of the meeting.

As per the bylaws:

- 4.3. At the first Council meeting in each annual cycle, the Council shall elect, by secret ballot from among councillors eligible for election, a Chair and a Vice Chair.

In addition, Council shall elect two other council members to serve on Executive Committee.

- 4.5 There shall be four separate, sequential elections. The election for Chair shall be completed before the process to elect the Vice Chair begins; the election for Vice Chair shall be completed before the processes to elect additional council members to the Executive Committee begin. In this way, someone who is not successful in being elected as Chair may run in the election for the Vice Chair or Executive Committee positions.

As per the Executive Committee Terms of Reference, at least one member of Executive Committee shall be:

- A pharmacist
- A public representative appointed by the Minister

Chair R. Buffie noted:

- i. Self-nominations are accepted and will be followed by request for a seconder
- ii. Once a nomination (either a self-nomination, or one by another individual) has been seconded, the individual who has been nominated will be asked if they accept the nomination and are willing to let their name stand for election.

## **2. Election of Chair**

Chair R. Buffie called for nominations for the office of Chair of Council, for a one-year term, until May 2026.

**MOTION:** MOVED BY Donna Forbes SECONDED BY Don Himbeault THAT Kathy Hunter be nominated for Chair for the ensuing one-year term, until May 2026.

Chair R. Buffie called for further nominations. No further nominations were brought forward.

Chair R. Buffie reported that K. Hunter is declared Chair until May 2026.

R. Buffie turned the Chair K. Hunter to oversee the remainder of the meeting.

### 3. Election of Vice-Chair

Chair K. Hunter called for nominations for the office of Vice-Chair, for a one-year term, until May 2026.

**MOTION:** MOVED BY Don Himbeault, SECONDED BY Chantal MacDonald THAT David Mullins be nominated for Vice-Chair for the ensuing one-year term, until May 2026.

Chair K. Hunter called for further nominations. No further nominations were brought forward.

Chair K. Hunter reported that David Mullins is declared Vice-Chair until May 2026.

### 4. Election of 2 Additional Council Members to Executive Committee

Chair K. Hunter called for nominations for the two additional member of Council that will compose Executive Committee, for a one-year term, until May 2026.

**MOTION:** MOVED BY Don Himbeault, SECONDED BY Todd Derendorf THAT Chantal MacDonald be nominated to Executive Committee for the ensuing one-year term, until May 2026.

**MOTION:** MOVED BY Chantal MacDonald, SECONDED BY Don Himbeault THAT Donna Forbes be nominated to Executive Committee for the ensuing one-year term, until May 2026.

Chair K. Hunter called for further nominations. No further nominations were brought forward.

Chair K. Hunter reported that Chantal MacDonald and Donna Forbes are declared the additional members of Council appointed to Executive Committee until May 2026.

### 5. Signing Authority

**MOTION 8/25:** MOVED BY Chantal MacDonald, SECONDED BY Lavern Vercaigne THAT the Chair, Vice-Chair, Registrar & Chief Executive Officer, Deputy Registrar and Assistant Registrars be authorized signing officers to conduct the business of the CPhM.

**CARRIED**

## **6. Adjourn**

Chair K. Hunter welcomed Council members for the 2025-2026 term.

**MOTION 9/25:** MOVED BY David Mullins SECONDED BY Todd Derendorf THAT the meeting be adjourned at 7:46 pm.

**CARRIED**