

**SPECIAL COUNCIL MEETING MINUTES  
SATURDAY, MAY 12, 2018  
MANITOBA CLUB, WINNIPEG, MB**

**Council Members:**

Wendy Clark  
Kevin Hamilton  
Jennifer Ludwig  
Nicole Nakatsu  
Todd Mereniuk  
Petr Prochazka  
Sonal Purohit  
Dr. Lalitha Raman-Wilms  
Derrick Sanderson  
Kurt Schroeder

**Legal Counsel:**

David Marr

**Public Representatives:**

Kathleen Batho  
Donna Forbes  
Bharti Kapoor

**Staff Members:**

Susan Lessard-Friesen, Registrar  
Jill Hardy, Deputy Registrar  
Kim McIntosh, Assistant Registrar  
Kathy Hunter, Assistant Registrar  
Rani Chatterjee-Mehta, Assistant Registrar  
Christina Kulbaba, Executive Assistant to the Registrar

President Ludwig convened the meeting at 11:02 a.m.

This being the inaugural meeting of the newly-elected Council Members, the out-going President, Ms. Jennifer Ludwig, acted as Chair.

President Ludwig introduced Mr. David Marr, legal counsel to the College and appointed Mr. Marr as scrutineer, if needed.

Ms. Ludwig called for nominations for the office of President for the ensuing two-year term, 2018 - 2020.

**MOTION #1:**            MOVED BY Petr Prochazka, SECONDED BY Nicole Nakatsu THAT Kevin Hamilton be nominated for President for the ensuing two-year term, 2018 – 2020.

Kevin Hamilton accepted the nomination.

President Ludwig called for further nominations. No further nominations were presented. Voting commenced.

**CARRIED**

President Ludwig reported that Kevin Hamilton was declared President for 2018 - 2020.

Kevin Hamilton, newly elected President, took control of the chair.

President Hamilton called for nominations for the office of Vice-President for the ensuing two year term, 2018 - 2020.

**MOTION #2:**            MOVED BY Jennifer Ludwig, SECONDED BY Derrick Sanderson THAT Petr Prochazka be nominated for Vice-President for the ensuing two year term, 2018 – 2020.

Petr Prochazka accepted the nomination. President Hamilton called for further nominations. No further nominations were presented. Voting commenced.

**CARRIED**

President Hamilton reported that Petr Prochazka was declared Vice-President for 2018 – 2020.

President Hamilton called for nominations for the office of Executive Treasurer for the ensuing two year term, 2018 – 2020.

**MOTION #3:**            MOVED BY Derrick Sanderson, SECONDED BY Sonal Purohit THAT Wendy Clark be nominated for Executive Treasurer for the ensuing two-year term, 2018 – 2020.

Wendy Clark accepted the nomination. President Hamilton called for further nominations. No further nominations were presented. Voting commenced.

**CARRIED**

President Hamilton reported that Wendy Clark was declared Executive Treasurer for 2016 – 2018.

Council is that body that appoints the Auditor/Accountant to the College.

**MOTION #4:**            MOVED BY Jennifer Ludwig, SECONDED BY Nicole Nikatsu THAT Grant Thorton LLP be appointed as the Auditor/Accountant for the 2018 year. **CARRIED**

**IMPORTANT NOTE:** Cheque signing authority and contract approving and signing authority is described in the by-laws.

**MOTION #5:**            MOVED BY Nicole Nikatsu, SECONDED BY Derrick Sanderson THAT the President, Vice-President, Past President, Executive Treasurer, Registrar, Deputy Registrar and Assistant Registrars be authorized signing officers for the College in 2018 – 2020 to conduct the business of the College and that the signatures of either the President or Vice-President or Executive Treasurer or Past President and either the Registrar or the Deputy Registrar or the

Assistant Registrars be required for cheques over \$5,000.00 with the exception of the Great West Life (GWL) cheques for employee health benefits.

**CARRIED**

**MOTION #6:** MOVED BY Todd Mereniuk, SECONDED BY Nicole Nikatsu THAT the College continue to use the Canadian Imperial Bank of Commerce (CIBC) as bankers for the College and that the President, Vice-President, Executive Treasurer or Past President, in addition to the Registrar or Deputy Registrar or Assistant Registrars be authorized to sign cheques and perform any other banking duties in accordance with banking regulations and the College By-Laws.

**CARRIED**

**IMPORTANT NOTE:** We have verified that RBC Dominion Securities were appointed in November 27, 2017, as the investment advisor to the College until May 2019.

**MOTION #7:** MOVED BY Lalitha Raman-Wilms, SECONDED BY Donna Forbes THAT the appointment of members to the Discipline Committee be deferred to the June Council Meeting. **CARRIED**

President Hamilton welcomed the newly elected College Council and thanked those members who let their names stand for election.

**MOTION #8:** MOVED BY Derrick Sanderson, SECONDED BY Todd Mereniuk THAT the meeting be adjourned.

**CARRIED**

The meeting adjourned at 11:08 a.m.

**Next Meeting Dates:**

The next Executive Committee Meeting was scheduled for Thursday, May 31, 2018, at 9:00 a.m. at Pharmacy House.

The next Council Meeting was scheduled for Monday, June 11<sup>th</sup> at 9:00 a.m. at Pharmacy House.