



College of Pharmacists of Manitoba

200 Tache Avenue, Winnipeg, Manitoba R2H 1A7

Phone (204) 233-1411 | Fax: (204) 237-3468

E-mail: info@cphm.ca | Website: www.cphm.ca

COUNCIL MEETING MINUTES

MONDAY, JUNE 20, 2016

PHARMACY HOUSE, 200 TACHE AVENUE, WINNIPEG

ATTENDANCE:

COUNCILLORS:

Jennifer Ludwig, President

Kevin Hamilton, Vice President

Glenda Marsh, Past President (joined meeting at 10:05 a.m. Attending NAPRA teleconference from 9 a.m. to 10 a.m.)

Wendy Clark

Dr. Neal Davies, Dean, College of Pharmacy

Donna Forbes, Public Representative

Travis Giavedoni, Public Representative

Rik Panciera, Public Representative

Sonal Purohit

Derrick Sanderson

Dinah Santos

Audra Taylor, Public Representative

LIAISONS TO COUNCIL:

Brittany Kessler, Pharmacy Student

Dr. Brenna Shearer, Pharmacists Manitoba (joined meeting at 11:00 a.m.)

COLLEGE STAFF:

Susan Lessard-Friesen, Registrar

Todd Mereniuk, Deputy Registrar

Jill Hardy, Assistant Registrar

Kim McIntosh, Assistant Registrar

Kathy Hunter, Quality Assurance and Field Officer

Kathy Wright, Executive Assistant to the Registrar

UNABLE TO ATTEND:

Petr Prochazka, Executive Treasurer

Geoff Namaka

Cheryl Zelenitsky, Public Representative

Dr. Patricia Caetano, Manitoba Health Liaison

Ashley Walus, CSHP Liaison

Pharmacy Technician Liaison

1. Convene

President Jennifer Ludwig convened the meeting at 9:03 a.m.



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a) Welcome

President Ludwig welcomed all Councillors, Liaisons to Council and College staff to the meeting. As new liaisons were in attendance, all attendees introduced themselves.

President Ludwig extended warm appreciation to Dr. Neal Davies as the meeting is his last before taking a new deanship at the University of Alberta.

b) Declaration of Conflict

No attendee indicated a conflict of interest at the time of convening the meeting.

2. Additions to Agenda and Approval of the Agenda

The draft agenda for the June 20, 2016, Council meeting was circulated in advance of the meeting.

MOTION #1: MOVED BY RIK PANCIERA, SECONDED BY KEVIN HAMILTON THAT the agenda be approved with the following addition:

10.j. Language Proficiency for Pharmacy Technicians

CARRIED

3. Approval of Minutes

a) April 8, 2016 – Council Meeting

The draft minutes from the April 8, 2016, Council meeting were circulated in advance of the meeting.

MOTION #2: MOVED BY GLENDA MARSH, SECONDED BY DONNA FORBES THAT the minutes of the April 8, 2016, Council meeting be approved.

CARRIED

b) April 9, 2016 – Special Council Meeting

The draft minutes from the April 9, 2016, Special Council meeting were circulated in advance of the meeting.

MOTION #3: MOVED BY DINAH SANTOS, SECONDED BY KEVIN HAMILTON THAT the minutes of the April 9, 2016, Special Council meeting be approved.

CARRIED

c) April 9, 2016 – Annual General Meeting

The draft of the minutes from the Annual General Meeting of April 9, 2016, were circulated in advance of the meeting.



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MOTION #4: MOVED BY RIK PANCIERA, SECONDED BY DINAH SANTOS THAT the draft minutes of the April 9, 2016, Annual General Meeting be approved for presentation to the members in the 2016 Annual Report, as amended.

CARRIED

4. Business Arising from Minutes

The Business Arising from the Minutes of the April 8, 2016, and the April 9, 2016, Council meetings was circulated in advance of the meeting.

MOTION #5: MOVED BY DERRICK SANDERSON, SECONDED BY WENDY CLARK THAT the Business Arising from the Minutes of the April 8, 2016, and the April 9, 2016, Council meetings be approved for information.

CARRIED

5. Correspondence

a) On Board

- (i.) Copy of correspondence sent from Registrar Susan Lessard-Friesen addressed to Ms. Karen Herd, Deputy Minister of Health, dated April 28, 2016, and sent for the purpose of requesting an appointment to the College's Extended Practice Advisory Committee
- (ii.) Program from the June 2, 2016, College of Pharmacy "Welcome to the Profession & Awards Ceremony";
- (iii.) Correspondence from Dr. Neal Davies addressed to Ms. Jennifer Ludwig dated June 3, 2016, and expressing appreciation for attending and speaking at the Welcome to the Profession Graduation Ceremony;
- (iv.) Correspondence from Dr. Neal Davies addressed to Ms. Susan Lessard-Friesen dated June 3, 2016, and expressing appreciation for attending and speaking at the Welcome to the Profession Graduation Ceremony;
- (v.) Correspondence from the University of Manitoba Enrolment Services dated May 19, 2016, and naming the following award recipients:
 - i. Mr. Nicholas Malzahn – College of Pharmacists of Manitoba Silver Medal in Fourth Year Pharmacy
 - ii. Ms. Jacy Howarth – College of Pharmacists of Manitoba President's Prize, and
 - iii. Ms. Emily Wiebe – College of Pharmacists of Manitoba Gold Medal in Fourth Year Pharmacy
- (vi.) Copy of correspondence from Registrar Susan Lessard-Friesen, addressed to Dr. Neal Davies, dated June 10, 2016, and sent for the purpose of providing the College of Pharmacy with an official letter of support for the development of an entry-level PharmD program at the University of Manitoba;
- (vii.) Copy of correspondence from Registrar Susan Lessard-Friesen, addressed to the Honourable Kelvin Goertzen, Minister of Health, Government of Manitoba, dated June 6,



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2016, and sent for the purpose of providing the 2015 Annual Report to the Minister, in compliance with legislation and the Manitoba Prescribing Practices Program Service Purchase Agreement;

- (viii.) Correspondence from Ms. Rosalie Prawdzik, Scheduling Coordinator to the Minister of Health, acknowledging President Ludwig's letter dated June 6, 2016, in which Ms. Ludwig requested a meeting with the Minister;
- (ix.) Copy of correspondence from Executive Assistant to the Registrar Kathy Wright, addressed to Mr. Lloyd Jessen, Secretary/Treasurer of District V NABP/AACP, and sent for the purpose of returning surplus from study grant funds originally received in 2005 from District V NABP/AACP; and
- (x.) Redacted minutes from the January 19, 2016, Patient Utilization Review Committee

b) Listed

- (i.) Correspondence from NAPRA to the House of Commons and to the Senate regarding medical assistance in dying; and
- (ii.) Correspondence from President Ludwig welcoming the Honourable Kelvin Goertzen as the new Minister of Health

6. Registrar's Report

The Registrar's Report was circulated in advance of the meeting.

MOTION #6: MOVED BY DERRICK SANDERSON, SECONDED BY DONNA FORBES THAT the Registrar's Report be accepted for information.

CARRIED

7. Deputy Registrar's Report

The Deputy Registrar's Report was circulated in advance of the meeting.

MOTION #7: MOVED BY DINAH SANTOS, SECONDED BY KEVIN HAMILTON THAT the Deputy Registrar's Report be accepted for information.

CARRIED

8. Liaison Reports:

The following liaison reports to the June 20, 2016, Council meeting were circulated in advance of the meeting: Canadian Society of Hospital Pharmacists, College of Pharmacy Student, National Association of Pharmacy Regulatory Authorities, and Pharmacists Manitoba.

a) Pharmacy Examining Board of Canada (PEBC)

PEBC representative Dinah Santos reported that the next PEBC meeting is to be held in the second half of October 2016.



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- b) College of Pharmacy
Dr. Neal Davies provided a verbal report at the meeting.
 - c) Canadian Society of Hospital Pharmacists (CSHP)
The CSHP liaison report was circulated in advance of the meeting.
 - d) College of Pharmacy Student
The College of Pharmacy Student liaison report was circulated in advance of the meeting.
 - e) National Association of Pharmacy Regulatory Authorities
The NAPRA liaison report was circulated in advance of the meeting.
 - f) Pharmacists Manitoba
The Pharmacists Manitoba liaison report was circulated in advance of the meeting.
 - g) Manitoba Health
No report.
 - h) Pharmacy Technician
No report as there is no current pharmacy technician liaison to Council.

MOTION #8: MOVED BY KEVIN HAMILTON, SECONDED BY RIK PANCIERA THAT the following liaison reports to Council be accepted for information: Canadian Society of Hospital Pharmacists, College of Pharmacy Student, National Association of Pharmacy Regulatory Authorities, and Pharmacists Manitoba.

CARRIED

9. Committee Reports:

President Ludwig turned the chair over to Vice President Hamilton.

- a) Executive Committee
The Executive Committee Report to Council, including the Strategic Plan update, was circulated in advance of the meeting. The report was submitted in two sections: 1.) For Information, and 2.) Recommendations to Council.

MOTION #9: MOVED BY RIK PANCIERA, SECONDED BY DERRICK SANDERSON THAT the “For Information” section of the Executive Committee Report to Council be accepted for information.

CARRIED



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MOTION #10: MOVED BY JENNIFER LUDWIG, SECONDED BY DINAH SANTOS THAT Council approves the Committee Appointments document dated June 15, 2016, and the appointments contained therein, pending acceptance by named members, as amended.

CARRIED

Past President Glenda Marsh joined the meeting at 10:05 a.m.

MOTION #11: MOVED BY JENNIFER LUDWIG, SECONDED BY GLENDA MARSH THAT Council refer the member's request to review the content, format and structure of the Annual General Meeting to the Governance Committee.

CARRIED

MOTION #12: MOVED BY JENNIFER LUDWIG, SECONDED BY DERRICK SANDERSON THAT Council meetings take place on the following dates:

Monday, October 15, 2016 (in conjunction with Strategic Planning session)

Monday, December 12, 2016

Monday, February 6, 2017

Friday, April 7, 2017 (Pharmacists Manitoba pharmacy conference weekend)

CARRIED

Vice President Hamilton returned the chair to President Ludwig.

- b) Quality Assurance Committee (including Standards of Practice & Professional Development Division reports)

The Quality Assurance Committee report was circulated in advance of the meeting. The report was submitted in two sections: 1.) For Information, and 2.) For Consideration of Council.

MOTION #13: MOVED BY TRAVIS GIAVEDONI, SECONDED BY KEVIN HAMILTON THAT the "For Information" section of the Quality Assurance Committee report be accepted for information.

CARRIED

MOTION #14: MOVED BY KEVIN HAMILTON, SECONDED BY RIK PANCIERA THAT Council approves that, on a "going forward" basis, in order to be eligible to apply for authorization to administer drugs and vaccinations by injection, pharmacists must have current certification in Level C (or HCP) CPR and Emergency or Standard First Aid certification from an in-person training program, this is recognized as an approved first aid training agency, program or provider by Workplace Safety and Health of the Manitoba government.



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CARRIED

- c) Governance Committee
No report.

- d) Finance & Risk Management Committee
The Finance & Risk Management Committee report to Council was circulated in advance of the meeting.

MOTION #15: MOVED BY DINAH SANTOS, SECONDED BY GLENDA MARSH THAT the Finance & Risk Management Committee report to Council be accepted for information.

CARRIED

- e) Board of Examiners
The Board of Examiners report to Council was circulated in advance of the meeting.

MOTION #16: MOVED BY DONNA FORBES, SECONDED BY AUDRA TAYLOR THAT the Board of Examiners report to Council be accepted for information.

CARRIED

- f) Discipline Committee
The Discipline Committee report to Council was circulated in advance of the meeting.

MOTION #17: MOVED BY RIK PANCIERA, SECONDED BY DINAH SANTOS THAT the Discipline Committee report to Council be accepted for information.

CARRIED

- g) Awards & Nominating Committee
No report.

Break: 10:50 a.m. – 11:00 a.m.

Dr. Brenna Shearer joined the meeting at 11:00 a.m.

10. Unfinished Business

- a) Regulations Implementation Update
(i.) Update on Amendments to the Pharmaceutical Regulation
The Registrar reported that despite regular follow-up with the Legislative Unit of Manitoba Health, there is no timeline for approval of the amendments to the



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Pharmaceutical Regulation which were approved by the members, in concept, on December 8, 2015.

- (ii.) Extended Practice Pharmacist Advisory Committee
- a) The first meeting of the Extended Practice Pharmacist Advisory Committee is scheduled for September 27, 2016. The College has been advised by the Assistant Deputy Minister of Health, Seniors & Active Living has nominated / appointed the Executive Director, Provincial Drug Programs, as a non-voting member of the committee.

MOTION #18: MOVED BY DONNA FORBES, SECONDED BY SONAL PUROHIT THAT Council directs the Registrar to request that the Deputy Minister of Health appoint Ms. Barb Wasilewski as a non-voting member of the Extended Practice Advisory Committee, as she is appropriately aligned with collaborative practices of medical teams and would be of significant benefit to the Extended Practice Advisory Committee.

CARRIED

- b) National Certification Board for Anticoagulation Providers
The Pharmaceutical Regulation in Manitoba lists the National Certification Board for Anticoagulation Providers (Board) as one of the certifications that Manitoba pharmacists need to obtain in order to be qualified as a specialist in that area (among other requirements). A Manitoba pharmacist is interested in pursuing this designation; currently, the Board only accepts licensed pharmacists from within the USA based on advice from their legal counsel. The Board periodically reviews these decisions and is currently doing so. The College sent correspondence to the Board supporting the acceptance of Canadian pharmacists. The Board is in the process of doing its due diligence to determine whether its policy of limiting certification to US providers can be overturned. Unfortunately, this process will likely take some time, but the College will be updated if the exam is opened to non-US providers.
- (iii.) Adult Abuse Registry Checks and Child Abuse Registry Checks – Update on June 1, 2016, Deadline for Submission
For Information Only: Despite many reminders to members, twenty-eight registry checks from fifteen unique members were outstanding after the June 1, 2016, deadline. Fines have been invoiced by the College, and staff are following up with the members for the outstanding registry checks.

For information, Council was advised of the following reminders that were sent to all members:

- Newsletter: Summer 2015, Fall 2015 and Spring 2016



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- Cover letter that was sent with licences in: 2014 and 2016
 - Questions within the licence application renewals, 2014, 2015 and 2016
 - Friday Five: October 25, 2013
 - Friday Five, May 23, 2014
 - Friday Five: August 15, 2014
 - Friday Five: September 26, 2014
 - Friday Five: April 24, 2015
 - Friday Five: December 31, 2015
 - Friday Five: February 12, 2016 – deadline reminder and advised of fine approved by Council

In addition to the above general reminders to the entire membership, specific emails were sent to each member that had outstanding checks on at least two separate occasions.

(iv.) Implementation of Lab Test Ordering in Community Pharmacy Practice

The Registrar and Assistant Registrar Kim McIntosh met with Mr. Jim Slater, the Executive Director of Diagnostic Services Manitoba (DSM) for the purpose of discussing the implementation steps for test ordering in community setting. The Registrar and Assistant Registrar were scheduled to meet with DSM's operations staff, Dynacare staff and Manitoba e-Health staff on June 29th to further discussions on the systems required for implementation of lab test ordering in community pharmacy practice.

The following are the next steps to be undertaken:

- Meeting with Ms. Liz Loewen, of Manitoba eHealth for the purpose of again requesting that community pharmacies be provided access to eChart;
- Utilize existing lab test order forms; and
- Prepare the College's member database to support pharmacists' self-declaration of the educational requirements related to lab test ordering.

(v.) Ad-hoc Committee for Self-Limiting Conditions

The first meeting of the ad-hoc committee met on May 4, 2016, at which time assignments for environmental scans were determined; a verbal progress report was provided by Vice President Kevin Hamilton and work continues to be undertaken by the ad-hoc committee.

(vi.) Consideration of Approval of Practice Directions

a) Standards of Practice #6: Drug Distribution and Storage

The practice direction entitled, "Standards of Practice #6: Drug Distribution and Storage", was circulated in advance of the meeting.

MOTION #20: MOVED BY KEVIN HAMILTON, SECONDED BY GLENDA MARSH THAT the practice direction entitled, "Standards of Practice #6: Drug Distribution and Storage" be approved for implementation.



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CARRIED

- b) Standards of Practice #9: Medication Incidents and Discrepancies or Near Miss Events

At the April 8, 2016, Council meeting, Council approved with amendments the Medication Incidents and Discrepancies or Near Miss Events practice direction for implementation. College staff sought further direction from Council.

MOTION #21: MOVED BY DERRICK SANDERSON, SECONDED BY SONAL PUROHIT THAT the practice direction entitled, “Standards of Practice #9: Medication Incidents and Discrepancies or Near Miss Events” be approved for implementation, as amended.

CARRIED

Lunch Break: 12:10 p.m. – 1:20 p.m.

- b) Medical Assistance in Dying (MAID) (formerly known as Physician Assisted Death)
Council was provided an update on the current plans for the implementation of MAID in Manitoba.
- c) Legal Opinion resulting from a Request from a Pharmacy Technician in Training
At the April 8, 2016, Council meeting, Council recommended the Registrar seek an opinion from legal counsel with respect to an applicant’s request for an exception to the rule that the supervisor of the Structured Practical Training must be a pharmacist licensed by the CPhM. Council was provided with a copy of the legal opinion.

MOTION #22: MOVED BY RIK PANCIERA, SECONDED BY DERRICK SANDERSON THAT Council denies the pharmacy technician applicant’s request for an exception to the rule that the supervisor of the Structured Practical Training must be a pharmacist licensed by the College.

CARRIED

- d) Legal Opinion regarding Pharmacy Technician Liaison to Council
Previously, Council had invited the Canadian Association of Pharmacy Technicians (CAPT) to appoint a person to serve as a liaison to Council. Since that time, the appointee has resigned from her position on Council. Now that we are under the new legislation, Council decided that rather than go to CAPT for a recommendation of a pharmacy technician, they would prefer to select a liaison member from the pharmacy technicians that are now listed with the CPhM. In order to comply with the new direction, legal counsel recommends a change to the by-law.

MOTION #23: MOVED BY GLENDA MARSH, SECONDED BY SONAL PUROHIT THAT the College by-law 6.08 be amended to read:



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“Council may appoint such other individuals as liaisons to Council as it deems necessary or desirable who may participate in discussions but cannot vote or make motions.”

CARRIED

e) Update on Naloxone as a Schedule 2 Drug

A copy of a draft document entitled, “Guidelines for Pharmacists Selling Naloxone as a Schedule 2 Drug” was circulated in advance of the meeting.

MOTION #24: MOVED BY KEVIN HAMILTON, SECONDED BY WENDY CLARK THAT the document entitled, “Guidelines for Pharmacists Selling Naloxone as a Schedule 2 Drug” be approved in principle for distribution to College members.

CARRIED

f) NAPRA Model Standards for Pharmacy Compounding of Non-Hazardous Sterile Preparations
A draft of a voluntary survey regarding current non-hazardous sterile compounding practices in Manitoba was circulated in advance of the Council meeting.

MOTION #25: MOVED BY GLENDA MARSH, SECONDED BY SONAL PUROHIT THAT the College send the voluntary survey regarding current non-hazardous sterile compounding practices in Manitoba to members, in an effort to help shape implementation timelines and educational requirements for compounding in community practice.

CARRIED

g) Joint Statements for Electronic and Faxed Transmission of Prescriptions

Council considered revisions to the Joint Statements for Electronic and Faxed Transmission of Prescriptions with respect to exemptions for methadone and buprenorphine / naloxone when used in treatment of opioid dependence.

MOTION #26: MOVED BY KEVIN HAMILTON, SECONDED BY DERRICK SANDERSON THAT the amended Joint Statements for Electronic and Faxed Transmission of Prescriptions with respect to exemptions for methadone and buprenorphine / naloxone when used in treatment of opioid dependence be approved for coordination with the College of Physicians and Surgeons of Manitoba, and then the members of the College of Pharmacists of Manitoba.

CARRIED

h) Ratification of Email Vote

On April 15, 2016, Council participated in an email vote to name and approve the officers of DIA Management Group Ltd. as Jennifer Ludwig, Glenda Marsh and Susan Lessard-Friesen.



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MOTION #27: MOVED BY RIK PANCIERA, SECONDED BY GLENDA MARSH THAT Council ratifies the email vote of April 15, 2016, in which the officers of DIA Management Group Ltd. were named as Jennifer Ludwig, Glenda Marsh and Susan Lessard-Friesen.

CARRIED

i) Ratification of Email Vote

On June 6 and 7, 2016, Council participated in an email vote that 1.) the PD on Distance Care be sent back to the Standards of Practice Division for further development and drafting in consultation with pertinent third parties including, but not limited to Manitoba International Pharmacists Association, Pharmacists Manitoba and the Neighbourhood Pharmacy Association of Canada, and as necessary, representatives of the general public; 2.) further details of the enhanced consultation on this practice direction will be determined by Council at the June 20th meeting; and, 3) feedback and comments provided in the stakeholder and general public consultation conducted to date be forwarded back to the Standards of Practice Division for consideration and the current general consultation be suspended until such time as Council approves a second draft of the practice direction for stakeholder and general public consultation.

MOTION #28: MOVED BY RIK PANCIERA, SECONDED BY DERRICK SANDERSON THAT Council ratifies the email vote of June 6 and 7, 2016, in which Council approved that 1.) the practice direction on Distance Care be sent back to the Standards of Practice Division for further development and drafting in consultation with pertinent third parties including, but not limited to Manitoba International Pharmacists Association, Pharmacists Manitoba and the Neighbourhood Pharmacy Association of Canada, and as necessary, representatives of the general public; 2.) further details of the enhanced consultation on this practice direction will be determined by Council at the June 20th meeting; and, 3) feedback and comments provided in the stakeholder and general public consultation conducted to date be forwarded back to the Standards of Practice Division for consideration and the current general consultation be suspended until such time as Council approves a second draft of the practice direction for stakeholder and general public consultation.

CARRIED

j) Language Proficiency for Pharmacy Technicians

Council considered a revision to the existing language proficiency requirements for pharmacy technicians.

MOTION #29: MOVED BY DERRICK SANDERSON, SECONDED BY RIK PANCIERA THAT the Language Proficiency Requirements for Pharmacy Technicians be revised to the following:

1. The following documentation must be submitted by all pharmacy technician-in-training applicants:



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- a) Language proficiency test results (sent directly to the College from an approved assessment centre) that meet the NAPRA Language Proficiency Requirements for Licensure as a Pharmacy Technician in Canada; or
 - b) A notarized copy of a transcript confirming graduation from a high school in Canada with three consecutive, first language English or first language French courses/credits; or
 - c) A notarized copy of a transcript confirming graduation from a Collège d'enseignement général et professionnel in Quebec with three consecutive, first language English or French courses/credits; or
 - d) A notarized copy of a transcript or diploma confirming graduation with an undergraduate degree from a university in Canada, where the curriculum is taught in either French or English.
2. Language proficiency standards will be assessed during the structured practical training program. Assessment at this time supports public protection and enables the candidate to derive the expected educational benefits from the program, while at the same time allows for language proficiency to improve through the program's emphasis on communication. Any concerns are to be reported by the supervisor to the Registrar of the College.
3. Prior language proficiency test results described under #1.a. listed above will be accepted as valid if completed within two years prior to beginning:
- a) the structured practical training program, or
 - b) the CCAPP-accredited pharmacy technician program.

CARRIED

11. New Business

a) Communication Policy

The Communication Policy was most recently approved by Council in December 2015. Since that time, the Communications Coordinator suggested inclusion of a section on social media, and Council reviewed the methods of distribution of time sensitive alerts to the profession.

MOTION #30: MOVED BY SONAL PUROHIT, SECONDED BY AUDRA TAYLOR THAT Council approves the Communication Policy, as amended.

CARRIED

b) Professional Development Week 2017

The Canadian Association of Pharmacy Students and Interns along with the University of Manitoba, College of Pharmacy are hosting the Professional Development Week in Winnipeg in January 2017.

MOTION #31: MOVED BY RIK PANCIERA, SECONDED BY DINAH SANTOS THAT the Finance & Risk Management Committee be tasked with making a recommendation as to the level of financial support of the Professional Development Week being hosted in Winnipeg in January 2017.



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CARRIED

- c) Commissioner for Oaths vs. Notary Public
The College has learned clarifying information regarding the authority and scope of Commissioner for Oaths.

MOTION #32: MOVED BY DINAH SANTOS, SECONDED BY WENDY CLARK THAT Council approves that, as of September 1, 2016, the College only accept documents notarized by a Notary Public. For clarity, a certification by a Commissioner for Oaths will no longer be accepted after September 1, 2016.

CARRIED

Liaisons to Council Brenna Shearer and Brittany Kessler left the meeting at 3:00 p.m., in advance of an in camera session.

- d) In Camera Session

Council moved in camera at 3:00 p.m. College staff were invited to attend portions of the in camera session.

Council moved to a regular session.

MOTION #33: MOVED BY DERRICK SANDERSON, SECONDED BY AUDRA TAYLOR THAT the Executive Committee be tasked with drafting a summary document / briefing note on the history of international prescription service (IPS) practice in Manitoba. The document will be utilized for discussions with Manitoba Health and Manitoba Jobs and Industry.

CARRIED

Council moved to a regular session.

Council moved in camera at 3:50 p.m. Deputy Registrar Todd Mereniuk, Assistant Registrar Kim McIntosh and Assistant Registrar Jill Hardy left the meeting. Registrar Susan Lessard-Friesen and Executive Assistant Kathy Wright were invited to attend the in camera session.

Public Representative Donna Forbes left the meeting at 3:53 p.m.

Councillor Dinah Santos left the meeting at 3:58 p.m.

Executive Assistant Kathy Wright left the meeting at 4:03 p.m.

Executive Assistant Kathy Wright was invited back to the in camera session at 4:36 p.m.



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Council moved to a regular session.

MOTION #34: MOVED BY GLENDA MARSH, SECONDED BY AUDRA TAYLOR THAT Council approves the creation of a full-time, permanent Sr. Administrative Assistant position and the proposed salary range as proposed.

CARRIED

MOTION #35: MOVED BY DERRICK SANDERSON, SECONDED BY GLENDA MARSH THAT Council approves the salary correction for a staff member, as proposed.

CARRIED

Council moved to an in camera session. The Registrar and Executive Assistant to the Registrar were in attendance.

Council moved to a regular session.

MOTION #36: MOVED BY GLENDA MARSH, SECONDED BY KEVIN HAMILTON THAT Council uphold the late fine for Pharmacist A.

CARRIED

MOTION #37: MOVED BY GLENDA MARSH, SECONDED BY DERRICK SANDERSON THAT Council uphold the late fine for Pharmacist B.

CARRIED

MOTION #38: MOVED BY GLENDA MARSH, SECONDED BY KEVIN HAMILTON THAT Council uphold the late fine for Pharmacist C.

CARRIED

MOTION #39: MOVED BY GLENDA MARSH, SECONDED BY DERRICK SANDERSON THAT Council uphold the late fine for Pharmacist D.

CARRIED

Council moved to an in camera session.

Councillor Sonal Purohit left the Council meeting at 5:15 p.m. Council remained in camera.



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Council moved to a regular session.

MOTION #40: MOVED BY DERRICK SANDERSON, SECONDED BY AUDRA TAYLOR THAT the meeting adjourn.

CARRIED

The Council meeting adjourned at 5:30 p.m.