



College of Pharmacists of Manitoba

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SPECIAL COUNCIL MEETING MINUTES MONDAY, MARCH 2, 2016 PHARMACY HOUSE, 200 TACHE AVENUE, WINNIPEG, MANITOBA

Attendees:

Glenda Marsh, President
Dinah Santos, Vice President
Jennifer Ludwig, Executive Treasurer
Kyle MacNair, Past President
Donna Forbes, Public Representative
Kevin Hamilton
Rik Panciera, Public Representative
Derrick Sanderson
Audra Taylor, Public Representative

Staff Attendees:

Susan Lessard-Friesen, Registrar
Todd Mereniuk, Deputy Registrar
Jill Hardy, Assistant Registrar
Kim McIntosh, Assistant Registrar
Kathy Wright, Executive Assistant to the Registrar

Special Guest:

Colin McLean, Grant Thornton LLP
Jaelyn Sault, Grant Thornton LLP

Regrets:

Brent Booker
Neal Davies, Dean, College of Pharmacy
Travis Giavedoni, Public Representative
Geoff Namaka
Petr Prochazka
Cheryl Zelenitsky, Public Representative

1. Convene and Declaration of Conflict
President Marsh convened the meeting at 9:00 a.m., acknowledged that the meeting was occurring by means of a conference call, and declared quorum. President Marsh welcomed special guests Colin McLean and Jaelyn Sault from Grant Thornton LLP. No Council members indicated a conflict of interest at the time of convening the meeting.

2. Considerations of and additions to agenda
The draft agenda was circulated in advance of the meeting.
3. Approval of Agenda
MOTION #1: MOVED BY KYLE MACNAIR, SECONDED BY DERRICK SANDERSON THAT the agenda be approved.

CARRIED

4. Council Minutes
No report
5. Business arising from minutes
No report
6. Correspondence
 - a) On Board
No report
 - b) Listed
No report
7. Registrar's Report
No report
8. Committee Reports
No reports
9. Liaison Reports
No reports
10. Ad Hoc Committees
No reports
11. Unfinished Business
 - a) 2015 College and DIA Financial Statements
The draft financial statements for the College of Pharmacists of Manitoba and for DIA Management were circulated in advance of the meeting.

MOTION #2: MOVED BY JENNIFER LUDWIG, SECONDED BY RIK PANCIERA THAT the 2015 financial statements for the College of Pharmacists of Manitoba be accepted for presentation at the Annual General Meeting.

CARRIED

MOTION #3: MOVED BY AUDRA TAYLOR, SECONDED BY DINAH SANTOS THAT the 2015 financial statements for DIA Management be approved.

CARRIED

- b) March 2, 2016, management representation letter Grant-Thornton
The draft management representation letter from the College of Pharmacists of Manitoba to Grant Thornton was circulated in advance of the meeting.

Kyle MacNair left the meeting at 9:22 a.m.

MOTION #4: MOVED BY DERRICK SANDERSON, SECONDED BY KEVIN HAMILTON THAT the management representation letter from the College of Pharmacists of Manitoba to Grant Thornton be approved, and the Registrar be authorized to sign on behalf of the College.

CARRIED

Colin MacLean and Jaclyn Sault left the meeting at 9:26 a.m.

- c) Executive Treasurer's Report to the Annual General Meeting
The Executive Treasurer's Report to the Annual General Meeting was circulated in advance of the meeting.

MOTION #5: MOVED BY JENNIFER LUDWIG, SECONDED BY RIK PANCIERA THAT the Executive Treasurer's Report to the Annual General Meeting be accepted for presentation at the Annual General Meeting.

CARRIED

- 12. New Business
None.

- 13. Adjourn
MOTION #6: MOVED BY RIK PANCIERA, SECONDED BY AUDRA TAYLOR THAT the meeting adjourn.

CARRIED

The meeting adjourned at 9:33 a.m.