



College of Pharmacists of Manitoba

200 Tache Avenue, Winnipeg, Manitoba R2H 1A7

Phone (204) 233-1411 | Fax: (204) 237-3468

E-mail: info@cphm.ca | Website: www.cphm.ca

Implementation of Lab Test Ordering by Community Pharmacists: Call for Participating Pharmacies

The *Pharmaceutical Act* in Manitoba provides pharmacists with the authority to order and receive the results of laboratory tests following the guidelines and restrictions set out in the Regulation and the appropriate practice directions.

A phased-in approach of lab test ordering by pharmacists in Manitoba for patients who are not inpatients of a hospital (“outpatients”) is planned to begin in February, 2019. Based on feedback from pharmacies who participate in the first phase, changes may be made and lab test ordering will then be opened to all pharmacies who have met the requirements. Approximately ten pharmacies will be chosen for the first phase of the roll out.

Links to the Practice Direction: Test Orders and Process Map for Test Ordering by Community Pharmacists can be found [here](#). Please note that lab tests ordered by pharmacists for outpatients are not currently covered by Manitoba Health. More information on test ordering for outpatients can be found in the *Manitoba Module: Ordering Laboratory Tests* (see below).

At this time, only community pharmacies that are located in the vicinity of a Dynacare laboratory AND who have pharmacists on staff who will have completed the required training before implementing lab test ordering are able to express interest in participating in the first phase. For a list of Dynacare locations in Manitoba, please see the following link: <https://www.dynacare.ca/find-a-location.aspx>

Interested pharmacy managers must review the related legislation, Practice Direction and training module to ensure that their pharmacy is able to comply with the requirements before expressing interest in participating.

Pharmacy managers who would like to be considered for the first phase of implementation are asked to email info@cphm.ca with the subject matter “Call for Participating Pharmacies for Lab Test Ordering” by February 8, 2019. The email must include:

- Pharmacy name and address,
- Name of pharmacy manager,
- Names of all pharmacists who have or will have completed the required training,
- Confirmation that the pharmacy is located in a vicinity or town/city with a Dynacare location, and

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- **Confirmation that the pharmacy manager has read the required training and can comply with all requirements.**

Pharmacies that are selected for the first phase of implementation will be contacted by the College in mid-February.

Required Training

All pharmacists wanting to include test ordering for outpatients as part of their practice must complete the *Manitoba Module: Ordering Laboratory Tests*. Successful completion of the Manitoba Module does not automatically grant pharmacists the authority to order lab tests for outpatients in Manitoba. **Following successful completion of the Manitoba Module, which includes successfully completing the post-test and receiving a Statement of Participation, pharmacists must sign in to their profile on the College website and declare they have completed the required training by inputting the module completion date.** Please see below for further information on how to do this.

Pharmacists who have not yet completed the *Manitoba Module: Ordering Laboratory Tests* can access the Module and post-test by contacting Lindsay Henderson by phone 204-233-1411 at the College office. The cost to complete this module is \$50 plus GST.

Pharmacists who successfully completed the Module before Nov. 2018 are strongly encouraged to review content from the updated *Manitoba Module: Ordering Laboratory Tests* at the following [link](#). Please note that those pharmacists who have not yet completed the Manitoba Module can review the information, but must successfully complete the post-test and receive a Statement of Participation in order to meet the training requirement.

Additional Training

Section 18 of the Pharmaceutical Regulation states that a member may only engage in the aspects of pharmacy practice that he or she has the requisite knowledge, skill and judgment to provide or perform and that are appropriate to his or her area of practice. **Pharmacists ordering tests must be knowledgeable in all pertinent aspects of lab test ordering. Aside from the required Manitoba Module, pharmacists who want to order lab tests for outpatients must complete additional training that best meets their learning needs to ensure they are competent.**

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Authorization to Order Lab Tests for Outpatients in Manitoba

All pharmacists who would like to order lab tests for outpatients and in a community or clinical practice setting must complete the *Manitoba Module: Ordering Laboratory Tests*. Following successful completion of the Manitoba Module, which includes successfully completing the post-test and receiving a Statement of Participation, pharmacists must sign in to their profile on the College website and self-declare they have completed the required lab test training along with the date of completion. Pharmacists who have made this declaration will be asked to submit a copy of their Statement of Participation when chosen for the Annual Professional Development Review. It is important that you retain a copy of the Statement of Participation for your records.

In order to complete this declaration to attain your authorization, please follow these steps:

1. From the College website at www.cphm.ca, please click on “Member Login” at the top of the page and enter your information to login to your member homepage.
2. You will be taken to a page with the heading “Member Actions”. In the Box labelled “My Information”, click on “Edit My Information”.
3. Scroll down near the very bottom of your profile (passed the “Tertiary Employer” section) to the field called “Lab Test Ordering Completion of the Manitoba Module”. Enter the date you completed the Manitoba Module: Ordering Laboratory Tests as it appears on your Statement of Participation.
4. Click “Save”.
5. Once you have saved the completion date, a screen asking for verification of your address and employers appears. Please confirm your information by scrolling down and answering the questions indicated in red.
6. Click “Save”.
7. A summary screen with your member information will appear. Confirm that the date you have entered was saved by scrolling down to the “Lab Test Ordering Completion of the Manitoba Module” field.
8. You may logout.

Pre-Registering with Shared Health

Pharmacists who intend to order lab tests for outpatients and have completed the required training and College self-declaration for authorization should pre-register with Shared Health

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(formerly Diagnostic Services Manitoba) in order to reduce the probability of delay when a requisition is brought to a Shared Health laboratory.

In order to pre-register and become listed in Shared Health's Provider Dictionary, please fill out the form at the following [link](#) and submit as stated on the form.

Questions?

Please contact Meret Shaker, Practice Consultant, at the College of Pharmacists of Manitoba by phone 204-233-1411 or email mshaker@cphm.ca if you have any questions regarding lab test ordering or its implementation.

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