



# College of Pharmacists of Manitoba

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## MINUTES

**Meeting of Council**  
**Monday, September 26<sup>th</sup>, 2022**  
**9:00 a.m. to 4:30 p.m.**

### COUNCILORS

Jane Lamont, President

Ryan Buffie, Vice President

Jennifer Ludwig, Executive Treasurer (*joined at 9:11 am*)

Wendy Clark, Past President (*joined at 9:21 am*)

Amanda Andreas, Public Representative (*joined at 9:02 am*)

Don Himbeault, Public Representative

Donna Forbes, Public Representative

Elizabeth Reimer, Public Representative

Dr. Lalitha Raman-Wilms, Dean, College of Pharmacy

Alanna Doell, Pharmacist

Brendon Mitchell, Pharmacist

Kristine Petrasko, Pharmacist

Sonal Purohit, Pharmacist

### LIAISONS TO COUNCIL

Michelle Baier, College of Pharmacy Student Liaison (*joined at 12:20 pm*)

### COLLEGE STAFF

Susan Lessard-Friesen, Registrar & Chief Executive Officer

Kevin Hamilton, Incoming Registrar & Chief Executive Officer (*joined at 9:05 am*)

Rani Chatterjee-Mehta, Deputy Registrar

Lori McKietruk, Director of Operations (*joined at 9:05 am*)

Kim McIntosh, Assistant Registrar, Qualifications and Practice Development

Chris Louizos, Assistant Registrar, Quality Assurance & Field Operations (*joined at 9:04 am*)

Brent Booker, Assistant Registrar, Review & Resolution

Kevin Chaboyer, Quality Assurance and Field Officer

Arleigh Andrushak, Quality Assurance and Field Officer

Meret Shaker, Practice Consultant

Lindsay Henderson, Executive Assistant

Rachel Carlson, Communications Specialist (*joined at 9:30 am*)

### REGRETS

Tory Crawford, Public Representative

Tanjit Nagra, Pharmacists Manitoba Liaison

Olena Serwylo, CSHP-Manitoba Branch Liaison to Council

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1. Call to Order

a. Welcome & Introductions

President J. Lamont convened the meeting at 9:00 a.m. and welcomed everyone, including incoming Registrar & Chief Executive Officer, Mr. Kevin Hamilton.

b. Acknowledging First Peoples and Traditional Territory

J. Lamont acknowledged the treaty and traditional lands of First Peoples and the Metis Nation and pledged a commitment to reconciliation and collaboration with Indigenous communities.

c. Quorum Achieved

J. Lamont confirmed that quorum is achieved.

d. College Mission

Council acknowledged the College Mission and Mandate, and its responsibility to make decisions in the public interest.

“To protect the health and well – being of the public by ensuring and promoting safe, patient-centered and progressive pharmacy practice in collaboration with other health-care providers.”

*A. Andreas joined the meeting at 9:02 am.*

e. Declaration of Conflict-of-Interest

Council members were invited to declare any conflict-of-interest. None were declared.

2. Additions to Agenda & Approval of Agenda

**MOTION 133/22 (L. Raman-Wilms/D. Forbes)**

To approve the agenda as circulated.

**CARRIED**

*C. Louizos joined the meeting at 9:04 am.*

*K. Hamilton & L. McKietruk joined the meeting at 9:05 am.*

3. President’s Remarks

J. Lamont provided opening remarks to Council, acknowledging the National Day for Truth and Reconciliation on September 30<sup>th</sup>, 2022, and reminding Council members to continue decision-making using a risk-based, policy driven approach and in the interest of the public.

*J. Ludwig joined the meeting at 9:11 am.*

4. Regulatory Trends & Readings

a. Professional Development Opportunities

Council was reminded of the upcoming and previously recorded workshops and webinars that relate to the work of Council, including:

- ISMP (Institute for Safe Medication Practices) Canada - *Medication Without Harm for Canadians* Webinar
- Continuing Professional Development for Pharmacy Professionals (CPDPP), in collaboration with Saskatchewan College of Pharmacy Professionals, Alberta College of Pharmacy, and College of Pharmacists of Manitoba - *Indigenous Trauma and Equity Informed Practice* Webinar and Workshop
- Manitoba Alliance of Health Regulatory Colleges (MAHRC) - *A Day for Truth and Reconciliation Education* Presentations and Workshop

5. Discuss Results of Council Evaluations from June 17, 2022

Council reviewed the member evaluations from the June 17, 2022, meeting.

*W. Clark joined the meeting at 9:21 am.*

6. Approval of Meeting Minutes & Motions

a. 17<sup>th</sup> June 2022 Meeting Minutes

**MOTION 134/22 (A. Doell/A. Andreas)**

To approve the Minutes of the June 17, 2022, Council meeting as circulated.

**CARRIED**

b. 27<sup>th</sup> July 2022 Meeting Minutes

**MOTION 135/22 (J. Ludwig/L. Raman-Wilms)**

To approve the Minutes of the July 27, 2022, Council meeting as circulated.

**CARRIED**

c. 23<sup>rd</sup> Aug 2022 Meeting Minutes

**MOTION 136/22 (K. Petrasko/J. Ludwig)**

To approve the Minutes of the August 23, 2022, Council meeting as circulated.

**CARRIED**

d. 8<sup>th</sup> Sept 2022 Meeting Minutes

**MOTION 137/22 (D. Himbeault/K. Petrasko)**

To approve the Minutes of the September 8, 2022, Council meeting as circulated.

**CARRIED**

e. Ratify Email Motions

**MOTION 138/22****(J. Ludwig/K. Petrasko)**

To ratify all Council motions passed by email since the last regular meeting of Council as follows:

1. Passed by Council on August 9, 2022:

It is moved by Brendon Mitchell and seconded by Alanna Doell to increase the number of EPPH members in the TOR to 4 (from 2).

In favour: 11  
Opposed: 0  
Abstained: 1 (T. Crawford)

2. Passed by Council on August 9, 2022:

It is moved by Brendon Mitchell and seconded by Alanna Doell to appoint the following individuals to the EPPH Consultation Review Ad-Hoc Committee:

1. CPhM Council President – Jane Lamont
2. EPPH Advisory Committee member - Rob Ariano
3. Public representatives – Tory Crawford and Don Himbeault
4. Pharmacists Manitoba representative – Mark Mercure
5. Canadian Society of Hospital Pharmacists representative – Jarrid McKitrick
6. Extended Practice Pharmacists – Olena Serwylo, Jennifer Gibson, Cody Magnusson & Hans Epp

In favour: 11  
Opposed: 0  
Abstained: 1 (T. Crawford)

3. Passed by Council on August 29, 2022:

It is moved by Ryan Buffie and seconded by Alanna Doell that Council approve the following proposed amendments to the Pharmaceutical Regulation to The Pharmaceutical Act (C.C.S.M. c. P60) (Act),

Section 111 is amended by striking out "the Manitoba Immunization Monitoring System maintained by the Department of Health" and substituting "the electronic public health information network that is operated by the Department of Health", and, Schedule 2 is amended by adding "severe acute respiratory syndrome coronavirus 2 (COVID-19) vaccine",

and provide a copy of the proposed regulation amendments to the membership and stakeholders for a 30-day consultation, and consider the comments received in accordance with subsection 74(1) of the Act.

In favour: 13  
Opposed: 0  
Abstained: 0

## CARRIED

### 7. Business Arising

A summary of business arising from the minutes of the June 17, 2022, Council meeting was circulated in advance of the meeting for information.

*R. Carlson joined the meeting at 9:30 am.*

### 8. Strategic Plan Update

The CPhM Strategic Plan 2021-2024 Framework, Timeline, and Operational Plan Q4 2021 through Q4 2022 were circulated in advance of the meeting for information and a verbal update was provided to inform Council of progress in operationalizing the Strategic Plan, including an update on the Manitoba Indigenous Cultural Safety Training (MICST) for Council, the CPhM's application to participate in the Circles of Reconciliation program, and collaboration with other organizations to provide professional development opportunities for registrants, Council members, and staff in conjunction with the National Day for Truth and Reconciliation.

#### a. CPBC Cultural Safety and Humility Practice Standard

Information regarding the implementation of an Indigenous Cultural Safety, Humility and Anti-racism Practice Standard by the College of Pharmacists of British Columbia (CPBC) and other health regulators in British Columbia was circulated in advance of the meeting for information.

#### b. Strategic Priority III – Inducements Working Group Report

Report from Strategic Plan Priority III – Inducements Working Group (WG), composed of some members of Executive Committee, was circulated in advance of the meeting for information. The report outlined items discussed by the WG and action items arising from the last meeting, including Strategic Plan Operations Plan initiatives relevant to priority III – promoting safety in pharmacy services and ethical practice, the use of a Public Relations Consultant or Specialist to support government relations and public engagement and education, and request for a legal opinion on profit-sharing arrangements under *The Cooperatives Act*.

### 9. Operations Update

#### a. Operations Report

The Operations Report was circulated to Council in advance of the meeting for information and a verbal update was provided. In-person facility inspections continue, with a focus on post-opening inspections. An update was provided on initiatives of various Manitoba Alliance of Health Regulatory Colleges (MAHRC) working groups (WG) with CPhM participation, repairs to the lower level of Pharmacy House, staffing changes at the CPhM and review of potential vendors for replacement of the data management system.

*W. Clark left the meeting at 9:56 am.*

b. Safety IQ Report

The Safety IQ Report was circulated to Council in advance of the meeting for information and a verbal update was provided. Staff are still looking for a non-community pharmacist to complete the committee roster. An update was provided on ISMP Canada's publication of medication incident data, including the National Incident Data Repository (NIDR) Manitoba Safety Brief for the period of October 2021-March 2022 and National Snapshot, sharing information about types of medication incidents that have been reported by community pharmacies in Canada, as well as completion of a Multi-Incident Analysis of Safety IQ data, to be reviewed by the Advisory committee for feedback. The ISMP Canada Medication Safety Exchange webinar, which included a presentation from CPhM staff, changes in staff support for the committee, and the launch of the Safety IQ Academy, the official learning, training and resource website for Safety IQ, were also discussed.

*W. Clark joined the meeting at 10:04 am.*

*R. Carlson left the meeting at 10:12 am.*

10. Committee Reports

a. Executive Committee

*President J. Lamont turned the Chair over to Vice-President R. Buffie.*

The Executive Committee Report was circulated in advance of the meeting.

**MOTION 139/22**

**(D. Himbeault/K. Petrasko)**

To accept the Executive Committee Report to Council for information.

**CARRIED**

*J. Lamont left the meeting at 10:35 am.*

i. Removal of Natural Health Products from NAPRA's National Drug Schedules

An update on the August 2019 NAPRA Board of Directors decision to remove natural health products (NHPs) from NAPRA's National Drug Schedules (NDS), and an internal risk assessment by the CPhM for the impact this may have on pharmacy practice in Manitoba were circulated in advance of the meeting. At its last meeting, Executive Committee considered the implications and risks associated with the de-scheduling of the NHPs, specifically as it relates to pseudoephedrine and ephedrine products which, from the CPhM's perspective, are the greatest risk to the public. Recommendations from Executive Committee include beginning the process of engaging government in a Regulation change to strengthen sections 84(1) and 84(2) of the Pharmaceutical Regulation to include all ephedrine and pseudoephedrine single entity and combination products, and similar strengthening of section 2 of the Pharmaceutical (General Matters) Regulation.

*J. Lamont joined the meeting at 10:45 am.*

Council discussed the use of the term "Dispensary" by businesses in Manitoba other than licensed pharmacies. Council directed staff to obtain a legal opinion on whether the term is a protected title under legislation.

ii. Council Vacancy

A verbal update was provided the Council vacancy that remains following the resignation of Mr. Drupad Joshi. Executive Committee members are reaching out to potential candidates for Council's consideration.

iii. Council & Committees Orientation Manual

An updated draft of the Council & Committees Orientation Manual and outline of changes to documents contained in the manual were circulated in advance of the meeting for consideration. Council was provided a survey link and encouraged to share feedback on the updated manual, which will be reviewed by Executive Committee at its next meeting. Following any changes to the manual recommended by Executive Committee, Council will be asked to approve the manual at the Council meeting on December 9, 2022.

iv. Committee Appointments

Following the annual review of the Roster of Committee Appointments by Council on June 17, 2022, some vacancies remain and require appointments.

**MOTION 140/22 (D. Forbes/B. Mitchell)**

To appoint the following individuals to the Extended Practice Advisory Committee for a two-year term, ending June 2024:

- Ms. Barb Wasilewski, Manitoba Health
- Ms. Deb Elias, CRNM
- Ms. Coralie Buhler, CRNM

**CARRIED**

**MOTION 141/22 (W. Clark/J. Ludwig)**

To appoint Ms. Tracy Bellyou to the FRM and Audit committees, each for a two-year term, ending June 2024.

**CARRIED**

v. Pharmacy Technicians

1. Pharmacy Technician Liaison to Council

Information regarding the expression of interest submissions received for the position of Pharmacy Technician Liaison to Council and Executive Committee's recommendation for appointment was circulated in advance of the meeting for consideration.

**MOTION 142/22 (W. Clark/B. Mitchell)**

To appoint Ms. Cecile Ngai as the Pharmacy Technician Liaison to Council for a two-year term, ending June 2024.

**CARRIED**

2. Pharmacy Technician Regulatory Issues Ad-hoc Committee – Terms of Reference

The draft Terms of Reference for the Pharmacy Technician Regulatory Issues Ad-hoc Committee, which incorporates feedback from Executive Committee, was circulated in advance of the meeting for consideration.

**MOTION 143/22 (J. Ludwig/K. Petrasko)**

To approve the Pharmacy Technician Regulatory Issues Ad-hoc Committee Terms of Reference as circulated.

**CARRIED**

Appointment of Chair of the Pharmacy Technician Regulatory Issues Ad-hoc Committee will be considered by Executive Committee at its next meeting.

vi. Standards of Practice – Prescribing Exemption & Patient Profile Practice Direction

Recommendations from the Standards of Practice Division were circulated in advance of the meeting for consideration. The exemption to section 2.4 of the *Prescribing Practice Direction*, requiring an in-person or face-to-face video assessment prior to prescribing a drug or medical device, is set to expire on September 30, 2022, and requires reassessment by Council. The *Patient Profiles Practice Direction* is due for review, as outlined in the *Policy Statement: Practice Directions*, and has been assessed by the Standards of Practice Division for proposed revision.

**MOTION 144/22 (B. Mitchell/J. Ludwig)**

To task the Standards of Practice (SOP) Division with developing a standard of practice or Practice Direction on virtual care. Once a virtual care Practice Direction is approved by Council and implemented, the SOP is tasked with amending the Prescribing Practice Direction to permit phone assessments. Council approves an extension to the exemption of section 2.4 of the Prescribing Practice Direction until this work is complete.

**CARRIED**

A. Andreas left the meeting at 11:26 am.

L. Raman-Wilms left the meeting at 11:28 am.

**MOTION 145/22 (B. Mitchell/J. Ludwig)**

To approve the draft Patient Profiles Practice Direction, with the suggested amendments, for stakeholder consultation.

**CARRIED**

vii. 2023 Meetings & Events

1. 2023 Annual General Meeting

At its meeting in June 2021, Council moved a decision to conduct its future Annual General Meetings (AGMs) virtually, in keeping with many fellow regulators within Manitoba and across Canada, to allow all registrants the opportunity to participate fully and equally in all aspects of the AGM, regardless



of where they live or practice. Given the success and efficiency of virtual AGMs, it is suggested that Council consider the possibility of holding the next AGM on a weeknight to encourage even more participation at future AGMs and avoid Saturday/weekend commitments.

**MOTION 146/22 (W. Clark/K. Petrasko)**

That Annual General Meetings of the College of Pharmacists of Manitoba be conducted on a weekday evening in the future.

The next AGM will be scheduled for Tuesday 2nd May 2023, beginning at 7:00 p.m.

**CARRIED**

*A. Andreas joined the meeting at 11:37 am.*

2. Council & Executive Committee Meeting Schedule 2023

The 2023 Council & Executive Committee meeting schedule, reviewed and recommended for approval by Executive Committee, was circulated in advance of the meeting for consideration.

**MOTION 147/22 (W. Clark/K. Petrasko)**

To approve the 2023 Council & Executive Committee meeting schedule as circulated.

**CARRIED**

*R. Buffie returned the Chair to J. Lamont.*

b. Executive Search Committee

The Sunset clause of the Executive Search Committee, as defined in the Terms of Reference approved by Council, is to dissolve the committee upon Council's appointment of a Registrar and Chief Executive Officer.

**MOTION 148/22 (D. Forbes/R. Buffie)**

To dissolve the Executive Search Committee following appointment of the new Registrar and Chief Executive Officer, Mr. Kevin Hamilton.

**CARRIED**

c. Finance & Risk Management Committee

The Finance & Risk Management (FRM) Committee Report to Council was circulated in advance of the meeting. Council was provided with an update on the matters FRM Committee has considered at its meetings since the last update to Council, including 2023 budget preparation and review of comments from Council on the 2023 Budget draft, as well as risk management and training to improve staff capacity to identify warning signs and avoid "phishing" schemes.

i. Financial Report and Monitoring

The 2022 Q2 summarized financial report, with quarterly actuals and variance, and annual budget as of June 30, 2022, was circulated in advance of the meeting for information.

**MOTION 149/22 (J. Ludwig/A. Doell)**

To accept the summarized financial report and budget summary for information.

**CARRIED**

d. Quality Assurance Committee

The Quality Assurance Committee has not met since its last Report to Council.

i. Standards of Practice Division

The Standards of Practice Division has not met since its last Report to Council.

ii. Professional Development Division

The Professional Development Division has not met since its last Report to Council.

e. Governance Committee

A verbal report was provided on the Governance Committee. The next meeting is scheduled for October 17, 2022.

f. Board of Examiners

The Board of Examiners report will be addressed when Chair L. Raman-Wilms returns to the meeting.

*W. Clark left the meeting at 11:51 am.*

g. Complaints Committee

The Complaints Committee has not met since its last report to Council

h. Discipline Committee

The Discipline Committee report to Council was circulated in advance of the meeting.

**MOTION 150/22 (J. Ludwig/D. Forbes)**

To accept the Discipline Committee Report to Council for information.

**CARRIED**

i. Awards & Nominating Committee

The Awards & Nominating Committee has not met since its last report to Council.

j. Audit Committee

The Audit Committee has not met since its last report to Council.

k. Extended Practice Advisory Committee

The Extended Practice Advisory Committee report to Council was circulated in advance of the meeting.

**MOTION 151/22**

**(R. Buffie/K. Petrasko)**

To accept the Extended Practice Advisory Committee Report to Council for information.

**CARRIED**

l. Safety IQ Advisory Committee

The Safety IQ Advisory Committee report to Council was summarized in the Operations Report agenda item.

*C. Louizos & K. Petrasko left the meeting at 11:58 am.*

*M. Baier joined the meeting at 12:20 pm.*

*L. Raman-Wilms joined the meeting at 12:31 pm.*

*K. Petrasko joined the meeting at 12:33 pm.*

11. Unfinished Business

a. Lab Test Ordering by Pharmacists for Outpatients in Manitoba

This matter is tabled to a future meeting of Council.

b. Proposed Amendments – Regulatory Improvements

This matter is tabled to a future meeting of Council.

c. Internet Prescription Services (IPS)

Correspondence from office of the Minister of Health in response to the letter sent to the Minister on March 22, 2022, requesting a meeting to discuss issues related to patient safety and regulatory oversight of IPS pharmacies, was circulated in advance of the meeting for information. A verbal update was provided on the CPhM's efforts to collaborate with stakeholder groups involved with addressing safety issues surrounding the online sale of pharmaceuticals, including the Alliance for Safe Online Pharmacies (ASOP) Canada and Health Canada.

*W. Clark joined the meeting at 12:40 pm.*

d. Federal Subsection 56(1) Exemption

i. CPSM/CPhM Prescribing Rules Working Group

Information regarding the newly formed Prescribing Rules Review Working Group (WG), as an initiative brought forward by the College of Physicians and Surgeons of Manitoba (CPSM) Council, was circulated in advance of the meeting for information.

The WG consists of representatives from CPSM Council, including public representatives, CPSM staff, the College of Registered Nurses of Manitoba (CRNM) staff, CPhM staff, and a member of CPhM Council. A summary of items discussed at the last meeting on September 16, 2022, was provided, including removal of the M3P authorization process, federal exemptions under subsection 56(1), and permitting verbal orders of M3P medications for palliative care/end-of-life care patients. The CPhM will continue discussions and collaborative efforts with the WG, specifically CPSM and CRNM in consideration of implementing the subsection 56(1) exemption. This may also include consideration of Regulation amendments surrounding M3P legislation, at which time a full proposal would be provided to Council.

e. COVID-19 RADTs by Pharmacists

This matter is tabled to a future meeting of Council.

f. Vaccinations by Pharmacists

i. COVID-19 & Influenza Vaccines in Children 2 Years of Age & Older

A verbal update was provided on the change in policy announced by Manitoba Health to allow pharmacists to administer COVID-19 and influenza vaccines to children 2 years of age and older, and feedback received from pharmacists and stakeholder organizations on the changes.

ii. Consultation on Proposed Amendment

A verbal update was provided on the consultation on proposed amendments to the Manitoba Pharmaceutical Regulation to expand Schedule 2 to permit the ongoing administration of COVID-19 vaccines by pharmacists and to update the name of the provincial immunization database. The consultation period ends on September 28, 2022.

g. Options for Distribution of Naloxone through Pharmacies Including Clinical Practice

A verbal update was provided on options for distribution of naloxone through pharmacies including clinical practice. The CPhM will be engaging with stakeholder organizations, including CSHP-MB Branch and Pharmacists Manitoba, at an upcoming Joint Executive Meeting before proposing any legislation amendments to government.

h. Professional Liability Insurance

A verbal update was provided on professional liability insurance. The CPhM will be engaging with stakeholder organizations, including CSHP-MB Branch and Pharmacists Manitoba, at an upcoming Joint Executive Meeting before proposing any legislation amendments to government.

i. Response to Correspondence Received re: Request to Review and Update the Joint Practice Statement: Rural, Remote and Underserved Populations - Access to Prescribed Medication.

Correspondence in response to the request to review and update the *Joint Practice Statement: Rural, Remote and Underserved Populations* was circulated in advance of the

meeting for information. The CPhM received a positive response from the pharmacy following their receipt of the correspondence. The CPhM has met with the other regulatory Colleges the Joint Statement was developed in collaboration with (the CRNM, College of Registered Licensed Practical Nurses of Manitoba (CLPNM), the College of Registered Psychiatric Nurses of Manitoba (CRPNM), and CPSM), and is developing communication to elicit feedback on issues, concerns and operationalization of the Joint Statement before considering any changes in collaboration with the other Colleges.

*M. Baier & J. Ludwig left the meeting at 1:26 pm.*

*J. Ludwig joined the meeting at 1:33 pm.*

j. NAPRA Cross-Jurisdictional Agreement

The final version of the Pharmacy Regulatory Authorities of Canada Cross-Jurisdictional Practice Agreement was circulated in advance of the meeting for information.

10.f. Board of Examiners Report to Council

The Board of Examiners report to Council was circulated in advance of the meeting.

**MOTION 152/22**

**(R. Buffie/J. Ludwig)**

To accept the Board of Examiners Report to Council for information.

**CARRIED**

In 2003, Council passed a motion to implement a 3-year expiry on PEBC results for all new CPhM applicants at the time of their application to the Registrar; however, there can be extenuating circumstances whereby applicants may require an extension for the PEBC results beyond the three-year period, and appeals are made to the Board. The Board of Examiners therefore recommends Council to update the motion from 2003, to grant the Board of Examiners the authority to approve PEBC extensions on a case-by-case basis due to extenuating circumstances.

**MOTION 153/22**

**(R. Buffie/K. Petrasko)**

That a three-year expiry date continue to be placed on Pharmacy Examining Board of Canada (PEBC) qualification examination results, however, the Board of Examiners may approve extensions and additional requirements in extenuating circumstances on a case-by-case basis.

**CARRIED**

12. New Business

a. Investigator & Inspector Appointment

**MOTION 154/22**

**(J. Ludwig/L. Reimer)**

That Council appoints Ms. Arleigh Andrushak as investigator and inspector for the College. This appointment is in addition to the previously appointed College investigators and inspectors.

**CARRIED**

13. Liaison Reports

**MOTION 155/22****(A. Doell/K. Petrasko)**

To accept all liaison reports for information.

**CARRIED**

- a. Pharmacy Examining Board of Canada (PEBC)  
No report was provided.
  - b. University of Manitoba College of Pharmacy  
The University of Manitoba College of Pharmacy report was circulated in advance of the meeting and a verbal update was provided.
  - c. Canadian Society of Hospital Pharmacists (CSHP) – Manitoba Branch  
The CSHP – Manitoba Branch report was circulated in advance of the meeting.
  - d. College of Pharmacy Student  
The College of Pharmacy Student report was circulated in advance of the meeting.
  - e. Pharmacists Manitoba  
No report was provided.
  - f. Pharmacy Technician  
No report was provided.
  - g. National Association of Pharmacy Regulatory Authorities (NAPRA)  
The NAPRA report was provided verbally.
14. Correspondence – On-Board  
No items to report to Council.
15. In-camera

**MOTION 156/22****(B. Mitchell/W. Clark)**

To move to a closed session at 2:00 pm with the following agenda:

- a. Update on Pending Legal Matter
- b. Update on Closed Legal Matter
- c. Update on Council Approved Extension
- d. Pharmacy's Request for Consideration of Council

**CARRIED**

*L. McKietiuik, A. Andrushak, B. Booker, K. Chaboyer, K. McIntosh & M. Shaker left the meeting at 2:00 pm.*

Council was provided general details of the listed agenda items and invited to declare any conflicts of interest (COI). The following COI were declared:

- a. Update on Pending Legal Matter – L. Raman-Wilms & J. Ludwig declared COI
- b. Update on Closed Legal Matter - none
- c. Update on Council Approved Extension – J. Lamont, B. Mitchell, J. Ludwig & K. Petrasko declared COI
- d. Pharmacy's Request for Consideration of Council – R. Buffie & S. Purohit declared COI

*J. Ludwig & L. Raman-Wilms left the meeting at 2:00 pm.*

*J. Ludwig & L. Raman-Wilms joined the meeting at 2:12 pm.*

*J. Ludwig, B. Mitchell & K. Petrasko left the meeting at 2:19 pm.*

*J. Lamont left the meeting at 2:31 pm.*

*J. Lamont joined the meeting at 2:39 pm.*

*L. Reimer left the meeting at 2:44 pm.*

*J. Ludwig, B. Mitchell & K. Petrasko joined the meeting at 2:50 pm.*

*R. Buffie & S. Purohit left the meeting at 2:50 pm.*

*W. Clark left the meeting at 2:56 pm.*

*W. Clark joined the meeting at 3:05 pm.*

*B. Mitchell left the meeting at 3:05 pm.*

*L. Reimer joined the meeting at 3:24 pm.*

**MOTION 156/22**

**(W. Clark/J. Ludwig)**

To reconvene in an open session at 3:30 pm.

**CARRIED**

*R. Buffie, S. Purohit, L. McKietruk, A. Andrushak, B. Booker, K. Chaboyer, K. McIntosh & M. Shaker joined the meeting at 3:30 pm.*

The following motion is reported from the closed session:

**MOTION 157/22**

**(J. Ludwig/K. Petrasko)**

To advise the entity requesting the exemption that:

- a. An exemption cannot be granted, as the request does not align with legislation. Council does not have the authority to approve an exemption to the Regulation
- b. The Practice Direction will not be amended at this time, as it:
  - i. Allows for NAPRA to evaluate NDS to provide a framework for safe online sales.
  - ii. Ensures patient safety
  - iii. Limits accessibility, potentially creating a market for online resellers, such as amazon
- c. The CPhM is working on developing a Virtual Care Practice Direction and making existing practice guidelines in the area of virtual care more robust.

CPhM staff are to contact other businesses the entity requesting the exemption has identified as selling Schedule 3 drugs online to ensure compliance with the Practice Direction and that the Practice Direction is applied fairly.

**CARRIED**

16. Council Evaluation

Council members were asked to complete an on-line evaluation following the meeting. The link to the on-line survey has been circulated to Council by email.

17. Next Meeting

The next regular meeting of Council is scheduled for:

DATE: Friday, December 9, 2022

TIME: 9:00 am. to 4:30 pm.

18. Meeting Adjournment

**MOTION 158/22**

**(J. Ludwig/A. Doell)**

To adjourn the meeting at 3:33 pm.