



College of Pharmacists of Manitoba

200 Taché Avenue, Winnipeg, Manitoba R2H 1A7

Phone (204) 233-1411 | Fax: (204) 237-3468

E-mail: info@cphm.ca | Website: www.cphm.ca

MINUTES

Meeting of Council
Thursday, March 24th, 2022
5:00 p.m. to 6:00 p.m.

COUNCILORS

Wendy Clark, President
Sonal Purohit, Vice President
Jane Lamont, Executive Treasurer
Don Himbeault, Public Representative
Donna Forbes, Public Representative
Liz Reimer, Public Representative
Tory Crawford, Public Representative
Ashley Walus, Pharmacist
Drupad Joshi, Pharmacist (*joined at 5:05 pm*)
Ryan Buffie, Pharmacist

GUESTS

Bill Eamer, Chair, Audit Committee
Cindy Alexander, Booke and Partners (*joined at 5:06 pm*)
Kelly Ukrainec, Booke and Partners (*joined at 5:06 pm*)

COLLEGE STAFF

Susan Lessard-Friesen, Registrar
Rani Chatterjee-Mehta, Deputy Registrar
Lori McKietiuik, Director of Operations
Lindsay Henderson, Executive Assistant

REGRETS

Alanna Doell, Pharmacist
Ravi Pandya, Pharmacist
Amanda Andreas, Public Representative
Dr. Lalitha Raman-Wilms, Dean, College of Pharmacy

1. Call to Order

a. Welcome & Introductions

W. Clark convened the meeting at 5:02 p.m. and welcomed everyone.

b. Acknowledging First Peoples and Traditional Territory

W. Clark acknowledged the treaty and traditional lands of First Peoples and the Metis Nation and pledged a commitment to reconciliation and collaboration with Indigenous communities.

c. Quorum Achieved

W. Clark confirmed that quorum is achieved.

d. College Mission

Council acknowledged the College Mission and Mandate, and its responsibility to make decisions in the public interest.

“To protect the health and well – being of the public by ensuring and promoting safe, patient-centered and progressive pharmacy practice in collaboration with other health-care providers.”

e. Declaration of Conflict-of-Interest

Council members were invited to declare any conflict-of-interest. None were declared.

2. Additions to Agenda & Approval of Agenda

MOTION 41/22 (T. Crawford/D. Forbes)

To approve the agenda as circulated.

CARRIED

D. Joshi joined the meeting at 5:05 pm.

C. Alexander & K. Ukrainec joined the meeting at 5:06 pm.

Council members and staff were introduced to guests from Booke and Partners.

3. 2021 Financial Statements

The 2021 Financial Statements, as prepared by Booke and Partners, were circulated in advance of the meeting:

- a. Non-Consolidated Financial Statements
- b. Summary Non-Consolidated Financial Statements
- c. Financial Statements – DIA Management Group Ltd.
- d. Report to the Audit Committee and Council – Audit Strategy and Results

B. Eamer, as Chair of the Audit Committee, provided opening remarks.

C. Alexander presented a summary of the documents and answered questions related to the 2021 Financial Statements.

S. Purohit left the meeting at 5:17 pm.

S. Purohit joined the meeting at 5:18 pm.

B. Eamer, C. Alexander and K. Ukrainec left the meeting at 5:47 pm.

The CPhM Audit Committee report was also circulated in advance of the meeting.

MOTION 42/22

(D. Himbeault/R. Buffie)

To approve and accept:

- a. CPhM Non-Consolidated Financial Statements
- b. CPhM Summary Non-Consolidated Financial Statements
- c. Financial Statements – DIA Management Group Ltd.

as of December 31st, 2021, as reviewed by the Audit Committee, for presentation to registrants at the Annual General Meeting, to be held on 7th May 2022.

CARRIED

S. Purohit left the meeting at 5:51 pm.

MOTION 43/22

(D. Forbes/D. Himbeault)

To approve:

- a. CPhM – Management Representation Letter, and authorize J. Lamont, Executive Treasurer, and S. Lessard-Friesen, Registrar / Chief Executive Officer, to sign the letter on behalf of CPhM.
- b. DIA Management – Acknowledgement Letter, and authorize S. Lessard-Friesen, Registrar / Chief Executive Officer, to sign the letter on behalf of CPhM.

CARRIED

MOTION 44/22

(D. Joshi/R. Buffie)

To appoint Booke and Partners, Chartered Professional Accounts, as external audit firm for the College of Pharmacists of Manitoba for the 2022 fiscal year.

CARRIED

4. 144th Annual General Meeting

The Annual General Meeting (AGM) package, to be posted to the website and available to all registrants in advance of the AGM on 7th May 2022, was circulated in advance of the meeting.

MOTION 45/22

(J. Lamont/A. Walus)

To approve the Annual General Meeting (AGM) Agenda, Notice of Meeting, and AGM – Rules of Procedures for the 144th AGM, to be held Saturday 7th May 2022.

CARRIED

5. 2022 Meeting Schedule

The 2022 schedule of Council and Executive meetings was circulated in advance of the meeting for information.

6. Meeting Adjournment

MOTION 46/22

(A. Walus)

To adjourn the meeting at 6:01 pm.

DRAFT