



College of Pharmacists of Manitoba

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MINUTES

Meeting of Council
Friday, December 10th, 2021
9:00 a.m. to 4:30 p.m.

COUNCILORS

Wendy Clark, President
Sonal Purohit, Vice President
Jane Lamont, Executive Treasurer (*joined at 9:02 am*)
Kevin Hamilton, Past President (*joined at 9:03 am*)
Don Himbeault, Public Representative
Donna Forbes, Public Representative
Tory Crawford, Public Representative (*joined at 9:04 am*)
Alanna Doell, Pharmacist
Ashley Walus, Pharmacist
Ryan Buffie, Pharmacist
Ravi Pandya, Pharmacist
Dr. Lalitha Raman-Wilms, Dean, College of Pharmacy

LIAISONS TO COUNCIL

Stephen Jackson, Pharmacy Technician Liaison
Tanjit Nagra, Pharmacists Manitoba Liaison
Marianna Pozdirca, College of Pharmacy Student Liaison (*joined at 10:00 am*)
Nicole Hager, CSHP-Manitoba Branch Liaison to Council (*joined at 9:04 am*)

COLLEGE STAFF

Susan Lessard-Friesen, Registrar
Rani Chatterjee-Mehta, Deputy Registrar
Lori McKietruk, Director of Operations
Kim McIntosh, Assistant Registrar, Qualifications and Practice Development
Brent Booker, Assistant Registrar, Review and Resolution
Kevin Chaboyer, Quality Assurance and Field Officer
Lindsay Henderson, Executive Assistant
Rachel Carlson, Communications Specialist (*joined at 9:42 am*)
Anja Sadovski, Communications Coordinator (*joined at 9:42 am*)

REGRETS

Drupad Joshi, Pharmacist
Amanda Andreas, Public Representative
Dinah Santos, PEBC Liaison

GUESTS

Joseph Pollock, General Legal Counsel
Jennifer Ludwig, Chair, Task Force on Compounding (*joined at 12:39 pm*)
Donna Hill, Executive Director, Legislative Unit, Manitoba Health and Seniors Care (*joined at 2:11 pm*)

1. Call to Order

a. Welcome & Introductions

W. Clark convened the meeting at 9:01 a.m. and welcomed everyone.

MOTION 128/21 (R. Pandya/L. Raman-Wilms)
To appoint Ms. Tanjit Nagra as Pharmacists Manitoba Liaison to Council.

CARRIED

J. Lamont joined the meeting at 9:02 am.
K. Hamilton joined the meeting at 9:03 am.
N. Hager & T. Crawford joined the meeting at 9:04 am.

b. Acknowledging First Peoples and Traditional Territory

W. Clark acknowledged the treaty and traditional lands of First Peoples and the Metis Nation and pledged a commitment to reconciliation and collaboration with Indigenous communities.

c. Quorum Achieved

W. Clark confirmed that quorum is achieved.

d. College Mission

Council acknowledged the College Mission and Mandate, and its responsibility to make decisions in the public interest.

“To protect the health and well – being of the public by ensuring and promoting safe, patient-centered and progressive pharmacy practice in collaboration with other health-care providers.”

e. Declaration of Conflict-of-Interest

Council members were invited to declare any conflict-of-interest. The following conflicts were declared:

- 10.k. Task Force on Compounding – J. Lamont
- 11.a. Compounding Extension Requests – J. Lamont and A. Walus

Council considered the declarations and agreed J. Lamont will not participate in any discussions or vote related to these agenda items. A. Walus may participate in discussions.

2. Additions to Agenda & Approval of Agenda

MOTION 129/21 (D. Forbes/T. Crawford)
To approve the agenda as circulated.

CARRIED

N. Hager left the meeting at 9:15 am

3. In-Camera Session

MOTION 130/21 (R. Pandya/A. Doell)

To move to an in-camera session at 9:16 am.

CARRIED

MOTION 131/21 (L. Raman-Wilms/R. Buffie)

To set the following agenda for the in-camera session:

- a) Legal Case Status Updates from Joseph Pollock, Legal Counsel to CPhM

CARRIED

T. Crawford declared a conflict of interest with a legal case to be discussed in-camera. Council considered the declaration and agreed T. Crawford will not participate in any discussion or vote related to this item.

MOTION 132/21 (R. Buffie/R. Pandya)

To rise from the in-camera session at 9:40 am.

CARRIED

J. Pollock left the meeting at 9:41 am.

L. Raman-Wilms left the meeting at 9:42 am.

R. Carlson & A. Sadovski joined the meeting at 9:42 am.

4. Regulatory Trends & Readings

a. General Meeting Procedures

In response to Council's request for clarification and information on proper meeting procedure, general tips for procedure when conducting a meeting, including practice and procedure for making motions, were circulated in advance of the meeting. Links to several other resources and a verbal overview of the documents were provided to Council.

b. Council Governance Policy CP-11: Council Meeting Types, Sessions, and Purpose

Following its meeting in September 2021, Council requested clarification regarding practice and procedure for in-camera and Council-only closed sessions to guide Council in conducting its meetings effectively and according to policy. CP-11: Council Meeting Types, Sessions, and Purpose policy and other resources were circulated in advance of the meeting. The policy is written according to health profession regulatory best-practice to ensure Council works in the most transparent and accountable manner, in keeping with its mandate to regulate the profession in the public interest. Council discussed the procedures for moving into and out of closed sessions of Council, and criteria and rationale for matters that may be discussed under each type of session.

M. Pozdirca joined the meeting at 10:00 am.

5. Discuss Results of Council Evaluations from 24th Sept 2021

Council reviewed the member evaluations from the September 24, 2021, meeting. President W. Clark thanked Council members for providing the feedback.

6. Approval of Meeting Minutes & Motions

a. 24th September 2021 Meeting Minutes

MOTION 133/21 (R. Pandya/J. Lamont)

To approve the Minutes of the September 24, 2021 Council meeting as circulated.

CARRIED

b. Ratify Email Motions

MOTION 134/21 (K. Hamilton/R. Buffie)

To ratify the following motion passed by email on November 4, 2021:

It is moved by Jane Lamont and seconded by Kevin Hamilton that Mr. Mike Sloan be appointed to the Complaints Committee for a two-year term, beginning November 2021.

In favour: 12

Opposed: 0

Abstained: 0

CARRIED

R. Eros joined the meeting at 10:13 am.

MOTION 135/21 (K. Hamilton/R. Pandya)

To ratify the following motion passed by email on November 4, 2021:

It is moved by Jane Lamont and seconded by Kevin Hamilton that Council nominate Dr. Grace Frankel for appointment by the Minister, Manitoba Health and Seniors Care to the Manitoba Drug Standards and Therapeutics Committee (MDSTC).

In favour: 12

Opposed: 0

Abstained: 0

CARRIED

MOTION 136/21 (K. Hamilton/R. Pandya)

To ratify the following motion passed by email on November 18, 2021:

It is moved by Kevin Hamilton and seconded by Alanna Doell that the updated Uncomplicated Cystitis Independent Study Program for Manitoba Pharmacists be approved in principle as the required training program for pharmacists who want to prescribe a drug for use in the treatment of uncomplicated cystitis.

In favour: 10

Opposed: 0

Abstained: 0

CARRIED

7. Business Arising

A summary of business arising from the minutes of the Sept 24, 2021 Council meeting was circulated in advance of the meeting for information.

Council was asked if the San'yas Indigenous Cultural Safety Training will be offered to liaison members of Council. Consensus from Council is to defer the matter to Executive Committee for a decision at its next meeting.

8. Strategic Plan Update

a. Update to Council

The CPhM Strategic Plan 2021-2024 Framework, Timeline, and Operational Plan were circulated in advance of the meeting for information.

N. Hager joined the meeting at 10:36 am.

b. Communication Plan to Publish Strategic Plan

Plans for implementation of a comprehensive communication strategy for the announcement and publication of CPhM's Strategic Plan 2021-24 were circulated in advance of the meeting for information and a verbal update was provided to Council. The communication strategy will ensure that all key stakeholders possibly affected by the strategic plan are aware of and clearly understand the plan and its impacts, and address stakeholder concerns using transparent and inclusive approaches. It also aims to enhance the profile and reputation of the CPhM with its stakeholders while mitigating the operational and reputational risks of announcing the strategic plan. Council provided positive feedback on the timeline and suggests notification through an embargoed memo to stakeholders prior to the formal announcement to media.

R. Carlson left the meeting at 11:07 am.

9. Operations Update

a. Operations Report

The Operations Report was circulated to Council in advance of the meeting for information and a verbal update was provided. Information included an update on the field operations and in person inspections, staff involvement with the National Association of Pharmacy Regulatory Authorities (NAPRA) Model Standards of Practice (MSOP) for Pharmacists and Pharmacy Technicians Working Group, collaboration with Manitoba Alliance of Health Regulatory Colleges (MAHRC) on various interprofessional working groups, enhancements to the CPhM website and procedures for external inquiries, preliminary work on the external audit, and cyber security measures.

b. Safety IQ Report

i. Report to Council

The Safety IQ Report was circulated to Council in advance of the meeting for information and a verbal update was provided. The updated National Incident Data Repository (NIDR) Safety Brief for Manitoba, and registrant engagement statistics were discussed. CPhM staff will continue to work with and support Safety IQ platform providers by focusing on enhancing communications about the progress of the initiative, which includes a new website for training and learning about Safety IQ.

ii. Safety IQ Advisory Committee Terms of Reference

Following the launch of the Safety IQ program, draft changes to the Safety IQ Advisory Committee Terms of Reference that reflect the current needs of the committee post implementation were circulated in advance of the meeting for consideration.

MOTION 137/21 (R. Pandya/R. Buffie)

To approve the Safety IQ Advisory Committee Terms of Reference with the following amendment:

- Include “recruited by the College and appointed by Council” under the committee member criteria for Public Representatives

CARRIED

R. Eros left the meeting at 11:25 am.

10. Committee Reports

a. Executive Committee

President W. Clark turned the Chair over to Vice-President S. Purohit.

The Executive Committee Report was circulated in advance of the meeting.

MOTION 138/21 (K. Hamilton/R. Pandya)

To accept the Executive Committee Report to Council for information.

CARRIED

i. Proposed Amendments – Seven Regulatory Improvements

This matter is deferred to a future meeting of Council.

ii. Amendment to the Regulation to Permit Pharmacist Prescribing in Uncomplicated Cystitis

Information was circulated in advance of the meeting regarding the December 1, 2021, announcement from Manitoba Health and Seniors Care (MHSC) on the amendment to include Section 118(5) to the Pharmaceutical Regulation allowing pharmacists who have completed a Council approved training and application process to prescribe drug therapy to treat uncomplicated cystitis (non-pregnant). The notice sent to all members on December 1st was included for information. A verbal update was provided on the roll out of the training module and number of authorized pharmacists to date.

L. Raman-Wilms joined the meeting at 11:35 am.

iii. Federal Subsection 56(1) Exemption

A verbal update was provided on the implementation of federal exemptions under subsection 56(1) of the *Controlled Drugs and Substances Act* (CDSA) and its Regulations. Further updates will be provided to Council once the College in consultation with the College of Physicians and Surgeons of Manitoba (CPSM) and the College of Registered Nurses of Manitoba (CRNM) has engaged with government on enactment of the exemptions.

iv. COVID-19 Vaccinations by Pharmacists

Information was circulated in advance of the meeting regarding the COVID-19 immunization campaign and vaccinations provided by pharmacists. With the impending Health Canada approval of COVID-19 vaccines for use in children 11 years old and under, MHSC announced on November 17, 2021, that pharmacists who have certification of authorization to administer drugs and vaccines by injection could now administer COVID-19 and Influenza vaccines to those five (5) years of age and older effective immediately. This change through provincial Public Health policy may lead to future regulatory amendments to lower the age for pharmacist administration of vaccines to those under seven (7) years of age for other vaccines.

v. Joint Executive Meeting (CPhM, UofM, CSHP, Pharmacists MB)

At their last meeting, Executive Committee discussed holding a Joint Executive meeting between CPhM, U of M College of Pharmacy, CSHP – Manitoba Branch and Pharmacists Manitoba as an informal opportunity to discuss issues of mutual concern related to the COVID-19 pandemic, including COVID-19 vaccinations by pharmacists and rapid antigen testing in pharmacies. Council was given the opportunity to provide input on any specific issues to bring forward to the Joint Executive meeting and the results were circulated in advance of the meeting. The College will be hosting the virtual meeting in early 2022.

vi. Options for Distribution of Naloxone through Pharmacies Including Clinical Practice

A verbal update was provided on options for distribution of naloxone through pharmacies including clinical practice pharmacies. Current limitations exist within the Regulations to prevent the distribution of drugs from clinical practice pharmacies. College staff have been exploring possible options that may permit the distribution of naloxone from clinical practice pharmacies which include amendments to the Regulation. College staff are also planning to meet with the Take-Home Naloxone Kit (THNK) program to discuss ways to streamline the application process for community pharmacies to participate in the program.

vii. CPhM Statement on Compliance with Public Health Orders and Speaking in Public Forums: Expectations for Pharmacy Professionals

In response to the recent Public Health Order issued effective October 18, 2021 requiring COVID-19 vaccination or testing of provincial employees deemed as designated persons and following discussions with the MAHRC, the College posted a statement on the website for all registrants and the public indicating the expectations for all pharmacy professionals to comply with all applicable Public Health Orders. The statement was circulated in advance of the meeting for Council to consider whether further action or additional supports are needed. Consensus from Council was to circulate a survey to Council members before the next meeting to provide the opportunity for more robust input and discussion.

viii. Professional Liability Insurance Coverage

Legal opinion from J. Pollock, general legal counsel to the College, regarding the publication of professional liability insurance coverage information on the CPhM website was circulated in advance of the meeting for consideration. As outlined in the legal opinion, Council discussed pursuing the creation of or amendment to the Regulation to eliminate ambiguity within the wording of section 123 of the Regulation.

MOTION 139/21 (D. Himbeault/A. Doell)

That based on the legal opinion presented by general legal counsel, the College will not publish any fact sheet or further information regarding professional liability insurance coverage.

CARRIED

MOTION 140/21 (D. Himbeault/J. Lamont)

That the College will explore the development of a draft amendment to the Regulation, that aligns with the current wording found in the *Regulated Health Professions Act*, to provide clarification for all registrants regarding individual personal professional liability insurance coverage. The proposed draft Regulation amendment will be considered by Council at a future meeting.

CARRIED

S. Purohit returned the Chair to W. Clark.

K. Hamilton, A. Doell & T. Crawford left the meeting at 12:20 pm.

J. Lamont & A. Sadoski left the meeting at 12:22 pm.

T. Crawford & J. Ludwig joined the meeting at 12:37 pm.

W. Clark moved to agenda item 10.k., scheduled for 12:40 pm.

k. Task Force on Compounding

MOTION 141/21 (K. Hamilton/R. Pandya)

To accept the Task Force on Compounding Report to Council for information.

CARRIED

Council considered the information and recommendations from the Task Force.

MOTION 142/21 (A. Walus/A. Doell)

That the NAPRA Sterile Compounding Exemption for Palliative Care Patients be amended, with a timeline of one year, starting January 1, 2022, until December 31, 2022, as follows:

When deciding if the service should be provided:

- The patient must be registered with the palliative care program.
- The medications should be non-hazardous and the manipulation be low risk (as defined by NAPRA) and prepared from a commercially available sterile source only.
- The preparation should be only a single manipulation (i.e. pre-filling a syringe)

- All possibilities of training caregiver or family member to draw up medication should be exhausted first before contemplating this option
- The physician determines that this is the only viable method of effective treatment of the patient and the prescription indicates “For Emergency Use”
- The benefit vs. risk favours rapid access to the medication

Once the decision has been made to provide the service:

- The patient or agent must sign a waiver/release form to acknowledge the preparation is from a non-compliant facility “for emergency use only”
- The product should be monitored for signs of potential contamination at draw-up, and further education should be provided to the patient’s agent to monitor before administration
- Preparation should take place in a designated compounding area following the standards for preparing immediate use preparations (see NAPRA Model Standards for Sterile Compounding)
- The compounder must don minimum personal protective equipment (PPE) including but not limited to sterile gloves (or gloves that have been disinfected with sterile alcohol) and a medical grade mask.
- The preparation must be performed by a pharmacist or regulated pharmacy technician.
- The preparation is limited to a 2 day supply that must be labelled with a maximum beyond use date of 48 hours from the point of preparation.
- The non-compliant pharmacy is limited to supplying a maximum of 6 days (three occurrences under this exemption.)
- Supply of medications beyond the limits must occur from a NAPRA compliant facility. The pharmacy must refer the patient to a compliant facility or obtain medications prepared from a compliant facility.
- The product must be stored appropriately at the pharmacy and education provided to the patient’s agent on storage at home

It is important that before a pharmacist pursues the above exemption, they must make every effort to seek the services of, or refer a patient to, a pharmacy that can provide sterile compounding that meets the NAPRA Model Standards fully. This is best practice and in the best interest of the patient and their safety.

CARRIED

W. Clark moved to agenda item 11.a., scheduled for 1:00 pm.

MOTION 143/21 (R. Pandya/D. Forbes)

To move to an in-camera session at 1:24 pm.

CARRIED

MOTION 144/21 (R. Pandya/D. Forbes)

To set the following agenda for the in-camera session:

- 11.a. Review of exemption requests received from pharmacies regarding compliance with the NAPRA Model Standards for Pharmacy Compounding of Hazardous and Non-Hazardous Sterile Preparations

CARRIED

Guests joined the meeting at 1:27 pm.
Guests left the meeting at 1:45 pm.

MOTION 145/21 (A. Doell/A. Walus)

To approve the proposed, time-limited exemption request #1 with agreed upon restrictions and limitations.

CARRIED

J. Lamont joined the meeting at 1:52 pm.
L. Raman-Wilms left the meeting at 1:53 pm.

MOTION 146/21 (R. Buffie/A. Walus)

To rise from the in-camera session at 2:10 pm.

CARRIED

D. Hill joined the meeting at 2:11 pm.
R. Chatterjee-Mehta left the meeting at 2:11 pm.
N. Hagen & S. Jackson joined the meeting at 2:13 pm.

12. Potential for Future Amendments re: COVID-19 Rapid Antigen Detection Testing (RADT) in Pharmacies

Background information provided by Ms. Donna Hill, Executive Director, Legislative Unit, Manitoba Health and Seniors Care, was circulated in advance of the meeting. At the meeting Ms. Hill provided Council with an overview regarding the Ministerial Order issued under *The Regulated Health Professions Act* (RHPA) that allows pharmacists to perform the reserved act of making a “diagnosis” and communicating it to an individual in providing a rapid COVID test. This enables pharmacists to interpret and communicate to an individual the results of the rapid COVID test if it is administered by the pharmacist. This Ministerial Order may only be issued during a public health emergency. Therefore, this authority will no longer apply once the Ministerial Order under the RHPA is revoked when declaration of the COVID public health emergency under the *Emergency Measures Act* is currently set to expire on April 18, 2022.

Council was asked to consider and provide comments on potential amendments to *The Pharmaceutical Act* that would be required to enable pharmacists to continue this COVID-19 testing in the longer term once the Ministerial Order has been revoked, and when there may be a continuing need for rapid COVID testing for purposes such as international travel.

D. Hill left the meeting at 2:26 pm.

MOTION 147/21 (R. Buffie/A. Doell)

To support moving forward with legislative amendments to the *Pharmaceutical Act* that would permit pharmacists to continue providing rapid COVID-19 antigen testing on an ongoing basis, and as is currently permitted by the Ministerial Order under the *Regulated Health Professions Act* and *The Emergency Measures Act*.

CARRIED

MOTION 148/21 (A. Walus/R. Buffie)

To move to an in-camera session at 2:42 pm, with the following agenda:

- a. Revisit agenda item 11.a. Exemption Requests
- b. Task Force on Compounding Report to Council

CARRIED

J. Lamont left the meeting at 2:42 pm.

MOTION 149/21 (D. Forbes/S. Purohit)

To approve the proposed, time-limited exemption request #2 with agreed upon restrictions and limitations.

CARRIED

L. Raman-Wilms joined the meeting at 3:17 pm.

MOTION 150/21 (K. Hamilton/R. Buffie)

To rise from the in-camera session at 3:36 pm.

CARRIED

J. Lamont joined the meeting at 3:36 pm.

MOTION 151/21 (A. Doell/R. Buffie)

To approve that the phase three implementation deadline remain as January 1, 2022 with the following exemption related to section 6.1 of the NAPRA Model Standards for Pharmacy Compounding of Hazardous and Non-Hazardous Sterile Preparations (NAPRA Model Standards):

All pharmacies that have submitted an action plan approved by council shall be permitted to utilize a beyond use date for low or medium risk preparations compounded in a segregated compounding area of 72 hours contingent on the following criteria being met by the licensed pharmacy:

- The pharmacy has submitted an action plan to the College to upgrade the segregated compounding area to a NAPRA compliant sterile compounding facility.
- The pharmacy is compliant with all other criteria of the NAPRA Model Standards.
- The pharmacy has made every effort to seek the services of a pharmacy that meets the NAPRA Model Standards fully.

Abstentions: 1 (J. Lamont)

CARRIED

MOTION 152/21 (R. Buffie/S. Purohit)

Pharmacies should have the opportunity to self-declare to the College of Pharmacists of Manitoba the provision of Sterile and/or Non-Sterile NAPRA Level C and Level B compounding as a pharmacy care service. This declaration can occur at any time and will be included as part of the license application and renewal process moving forward. This self-declared information

can be noted on the online pharmacy profile, as identified by the Pharmacy Manager and may be publicly accessible to all registrants and the public.

CARRIED

J. Ludwig left the meeting at 3:49 pm.

b. Finance & Risk Management Committee

i. Finance & Risk Management Committee Report

The Finance & Risk Management Committee report was circulated in advance of the meeting.

MOTION 153/21 (T. Crawford/R. Pandya)

To accept the Finance & Risk Management Committee report to Council for information.

CARRIED

The Investment Principles Policy, with draft amendments to the section concerning conflict-of-interest provisions, was circulated in advance of the meeting for consideration.

MOTION 154/21 (T. Crawford/D. Forbes)

To approve the amended Investment Principles Policy as circulated.

CARRIED

ii. Financial Report and Monitoring

The 2021 Q3 summarized financial report, with quarterly actuals and variance, and annual budget as of September 30, 2021 were circulated in advance of the meeting for information.

MOTION 155/21 (T. Crawford/A. Walus)

To accept the summarized financial report and budget summary for information.

CARRIED

c. Quality Assurance Committee

The Quality Assurance Committee has not met since its last Report to Council.

i. Standards of Practice Division

The Standards of Practice Division report was circulated in advance of the meeting.

MOTION 156/21 (R. Pandya/K. Hamilton)

To accept the Standards of Practice Division report to Council for information.

CARRIED

The draft Prescribing and Dispensing practice direction, with deidentified public consultation feedback and environmental scan, and draft Termination of Patient Relationship, Permanent and Temporary Pharmacy Closures, and Administration of Drugs Including Vaccines practice directions were circulated in advance of the meeting for consideration.

MOTION 157/21

(S. Purohit/D. Forbes)

To approve the Prescribing and Dispensing practice direction as circulated.

CARRIED

MOTION 158/21

(R. Buffie/L. Raman-Wilms)

That the Termination of Patient Relationship, Permanent and Temporary Pharmacy Closures, and Administration of Drugs Including Vaccines practice directions be circulated for member, stakeholder and public consultation.

CARRIED

MOTION 159/21

(D. Forbes/R. Pandya)

To task the Standards of Practice Division with development of an Opioid Agonist Therapy practice direction with the assistance of CPhM's Opioid Agonist Therapy subject matter expert.

CARRIED

ii. Professional Development Division

The Professional Development Division report was circulated in advance of the meeting.

MOTION 160/21

(D. Forbes/R. Pandya)

To accept the Professional Development Division report to Council for information.

CARRIED

Information regarding the Continuing Competency Program Interest Group of the MAHRC and development of the Health Equity training module, in line with Council's previous approval to make cultural awareness and systemic racism, with an emphasis on Indigenous peoples, as the theme for the next mandatory training module/program for all Manitoba pharmacists and pharmacy technicians, was circulated in advance of the meeting. The module will likely be available in June 2022 rather than the original goal of April 2022.

MOTION 161/21

(R. Buffie/L. Raman-Wilms)

To approve health equity as the topic for the mandatory training module/program that all Manitoba pharmacists and pharmacy technicians need to complete as a renewal requirement for the 2023 licensing and 2023-2024 listing years respectively, and to make a resource list on Indigenous cultural safety, competency and health inequity available for all pharmacists and pharmacy technicians in the meantime.

CARRIED

d. Governance Committee

The Governance Committee has not met since its last report to Council.

e. Board of Examiners

The Board of Examiners report was circulated in advance of the meeting.

MOTION 162/21 (R. Buffie/A. Walus)

To accept the Board of Examiners report to Council for information.

CARRIED

Information regarding initiatives of the Board of Examiners related to Extended Practice Pharmacists (EPPh) was circulated in advance of the meeting, including revisions made to the EPPh Application Form, development of a member consultation and an initial overview of the response and feedback received from the consultation on existing and potential barriers and enablers to attaining and maintaining the EPPh designation.

MOTION 163/21 (L. Raman-Wilms/A. Walus)

To approve the Doctor of Pharmacy (PharmD) for Working Professionals Bridging Program from Memorial University of Newfoundland (MUN) as a qualification program for an Extended Practice Pharmacist (EPPh) designation under section 96(g) of the Pharmaceutical Regulation, and in addition that following completion of this program, Council requires applicants to have practiced for at least 1,000 hours in the two years before applying for registration within their specialty practice and in a collaborative healthcare setting to qualify for EPPh designation.

CARRIED

f. Complaints Committee

The Complaints Committee has not met since its last report to Council.

i. Appointment of Vice-Chair of the Complaints Committee

Information regarding the resignation of the current Vice-Chair of the Complaints Committee and recommendation from the committee for appointment of a new Vice-Chair was circulated in advance of the meeting.

MOTION 164/21 (T. Crawford/R. Pandya)

To appoint Barbara Sproll as Vice-Chair of the Complaints Committee, effective immediately.

CARRIED

g. Discipline Committee

The Discipline Committee report to Council was circulated in advance of the meeting.

MOTION 165/21 (R. Pandya/R. Buffie)

To accept the Discipline Committee Report to Council for information.

CARRIED

h. Awards & Nominating Committee

The Awards & Nominating Committee has not met since its last report to Council.

i. Audit Committee

The Audit Committee has not met since its last report to Council.

j. Extended Practice Advisory Committee

The Extended Practice Advisory Committee has not met since its last report to Council.

k. Task Force on Compounding

The Task Force on Compounding report to Council was addressed earlier in the meeting.

l. Safety IQ Advisory Committee

The Safety IQ Advisory Committee report to Council was addressed earlier in the meeting.

11. Unfinished Business

a. Lab Test Ordering by Pharmacists for Outpatients in Manitoba

This matter is deferred to a future meeting of Council.

b. Regulation of Cross-Jurisdictional Pharmacy Practice

A verbal update was provided to Council regarding NAPRA's initiative to develop a pan-Canadian agreement on the regulation of cross jurisdictional pharmacy practice. The College continues to meet with NAPRA, the other Canadian provincial/territorial pharmacy regulators and their respective legal counsels to discuss the topic. Plans are to pursue further discussions to inform Manitoba Health and Seniors Care.

c. Tetra-Provincial Pharmacy Regulatory Authority (PRA) Meetings (BC, AB, SK & MB)

A verbal update was provided on the College's participation with the other pharmacy regulatory authorities of Western Canada at a tetra-provincial meeting. The meeting included staff and members of Executive committees from BC, AB, SK and MB. Mutual issues discussed by the provinces included the opioid crisis, strategic planning and regulation of cross-jurisdictional pharmacy practice (domestic and international).

A. Doell left the meeting at 4:12 pm.

14. New Business

a. Update on Robberies/Burglaries/RX Forgeries

Information was circulated in advance of the meeting regarding a recent increase in prescription forgeries and pharmacy break and enters reported to the College, and a recent series of armed pharmacy robberies in Manitoba.

R. Buffie left the meeting at 4:15 pm

b. Updates to the Opioid Agonist Therapy (OAT) Guidelines for Manitoba Pharmacists

Updates to the Opioid Agonist Therapy (OAT) Guidelines for Manitoba Pharmacists, reflecting new information that has become available since the last updates in December 2020, were circulated in advance of the meeting for consideration.

MOTION 166/21

(A. Walus/R. Pandya)

To approve updates to the Opioid Agonist Therapy (OAT) Guidelines for Manitoba Pharmacists as circulated.

CARRIED

T. Crawford left the meeting at 4:18 pm

c. CPhM COVID-19 Response

i. Enhanced Communication Tools

A letter to Council from a registrant and summary of projects and issues within the College office and communication IT environment, in connection with COVID-response plans and more generally, were circulated in advance of the meeting. The College plan for a safe return to work is in progress, and will continue to be implemented incrementally, as it is prudent and safe to do so. Communication changes and improvements will continue, in line with the operational priorities in progress. A verbal update was provided on Friday Five article, Contacting the College – Using the Staff Directory, published on November 26, 2021.

ii. Resuming In-Person Meetings

Information regarding a managed and safe approach to resume in-person meetings was circulated in advance of the meeting. A verbal update was provided on committees that have resumed in-person meetings and ongoing data collection on air quality and safe capacity limits in the Pharmacy House building.

15. Liaison Reports

MOTION 167/21

(R. Pandya/L. Raman-Wilms)

To accept all liaison reports for information.

CARRIED

a. Pharmacy Examining Board of Canada (PEBC)

No report was provided.

b. University of Manitoba College of Pharmacy

The College of Pharmacy's report for November 2021 was circulated in advance of the meeting and a verbal update was provided.

c. Canadian Society of Hospital Pharmacists (CSHP) – Manitoba Branch

The CSHP – Manitoba Branch report was circulated in advance of the meeting.

d. College of Pharmacy Student

The College of Pharmacy Student Report was circulated in advance of the meeting and a verbal update was provided.

e. Pharmacists Manitoba

The Pharmacists Manitoba report was circulated in advance of the meeting and a verbal update was provided.

R. Chatterjee-Mehta joined the meeting at 4:29 pm

D. Forbes left the meeting at 4:29 pm

f. Pharmacy Technician

No report was provided.

g. National Association of Pharmacy Regulatory Authorities (NAPRA)

The NAPRA report was circulated in advance of the meeting and a verbal update was provided.

16. Correspondence – On-Board

- a. Email from the President and Vice-Chancellor, University of Manitoba, regarding the William G. Eamer/College of Pharmacists of Manitoba Undergraduate Scholarship and Graduate Scholarship, and the Ronald F. Guse Scholarship for Excellence in Pharmacy.

17. In-camera

MOTION 168/21 (R. Pandya/A. Walus)

To move to an in-camera session at 4:32 pm with the following agenda:

- a) Pharmacy Request to Waive Relocation Fee
b) Letter to Council from S. Lessard-Friesen, Registrar & CEO

CARRIED

M. Shaker, K. McIntosh, B. Booker, T. Nagra, S. Jackson and M. Pozdirca left the meeting at 4:32 pm

MOTION 169/21 (D. Himbeault/L. Raman-Wilms)

To decline the request to waive the relocation fee.

CARRIED

MOTION 170/21 (R. Pandya /L. Raman-Wilms)

To accept the letter of intent to retire from S. Lessard-Friesen, Registrar & CEO.

CARRIED

MOTION 171/21 (A. Walus/S. Purohit)

To rise from the in-camera session at 4:53 pm.

CARRIED

18. Council Evaluation

Council members were asked to complete an on-line evaluation following the meeting.

19. Next Meeting

The next regular meeting of Council is scheduled for:

DATE: Tuesday, February 22, 2022

TIME: 9:00 am. to 4:30 pm.

20. Meeting Adjournment

MOTION 172/21

(A. Walus)

To adjourn the meeting at 4:54 pm.