



## Practice Direction Supervision

### 1.0 Scope and Objective:

#### 1.1 Expected Outcome

This document is a practice direction by Council concerning supervision under the authority of *The Pharmaceutical Regulations* to *The Pharmaceutical Act* and *The Pharmaceutical Act*

#### 1.2 Document Jurisdiction (Area of Practice)

Compliance is expected from all licensed pharmacists, students, interns and pharmacy technicians in Manitoba practice.

#### 1.3 Regulatory Authority Reference

Sections 65.2 and 68.1 of the Pharmaceutical Regulation under *The Pharmaceutical Act* allow Council to create this practice direction.

### 2.0 Practice Direction

#### Definitions

- 2.1 "direct supervision" means supervision provided by a person who
  - 2.1.1 is physically present on the premises where the practice being supervised is being carried out; and
  - 2.1.2 is able to observe and promptly intervene and stop or change the actions of the individual who is under supervision.
- 2.2 "indirect supervision" means supervision provided by a person who (and as described in 2.8 below).
  - 2.2.1 is readily available for consultation by the individual who is under supervision and, if advisable, for providing hands-on assistance to the individual;
- 2.3 Where the *The Pharmaceutical Regulations* to *The Pharmaceutical Act* state "supervision" (as opposed to "direct supervision"), the term "supervision" is understood to be "indirect supervision".
- 2.4 "Technician in training" means a technician student who has not yet completed regulatory requirements in order to be referred to as a pharmacy technician.

#### Providing Direction

- 2.5 A licensed pharmacist, except those pharmacists on the conditional register for temporary practice or those pharmacists that have prohibitive supervisory conditions on their licence or registration, may supervise others in the practice of a pharmacist, the practice of pharmacy or the practice of a pharmacy technician, other members, interns, pharmacy technicians, students, and other persons.
- 2.6 Notwithstanding 2.5, only those licensed pharmacists who complete a training program approved by the Council may be a preceptor for interns or technicians.
- 2.7 Only a licenced pharmacist or pharmacy technicians under 60(2) of the Regulation may supervise technicians in training.
- 2.8 A pharmacist who supervises others in the practice of a pharmacist, the practice of pharmacy or the practice of a pharmacy technician, and, a pharmacy technician who supervises technicians training in the practice of pharmacy technicians must:
  - 2.8.1 ensure that the person being supervised has the knowledge, skills and experience for the safe and effective performance of the task and acts within the limits of established legislation, and
  - 2.8.2 remain responsible for the delivery of all components of any activity.

### Supervision rules

- 2.9 A licensed pharmacist or pharmacy technician who consents to provide **direct supervision** must
  - 2.9.1 be competent to perform the activity being supervised;
  - 2.9.2 be competent to supervise the performance of the activity being supervised;
  - 2.9.3 be satisfied that the individual to be supervised has the knowledge skills and experience to perform the activity under the direct supervision of the pharmacist or technician;
  - 2.9.4 ensure that the individual who is supervised complies with the legislation governing the practice and specific activity;
  - 2.9.5 be physically present and immediately available when the supervised individual is performing the activity requiring direct supervision;
  - 2.9.6 be able to observe and promptly intervene and stop or change the actions of the individual who is under supervision; and,
  - 2.9.7 perform the final check of all activities performed by interns, students, or pharmacy technicians in training.
- 2.10 A licensed pharmacist who consents to provide **indirect supervision** must:
  - 2.10.1 be competent to perform the activity being supervised;
  - 2.10.2 be competent to supervise the performance of the activity being supervised;
  - 2.10.3 be satisfied that the individual who is supervised has the knowledge, skills and experience to perform the activity under the

- supervision of the pharmacist;
  - 2.10.4 ensure that the individual who is supervised complies with the legislation governing the practice and specific activity;
  - 2.10.5 be readily available for consultation by the individual who is under supervision and, if advisable, for providing hands-on assistance to the individual;
  - 2.10.6 be knowledgeable of the pharmacy policy manual that includes a description of the tasks that can be performed under this form of supervision;
  - 2.10.7 perform the final check of all activities performed by interns, students, or pharmacy technicians in training.
- 2.11 Notwithstanding 2.9.7 and 2.10.7 above, a pharmacist does not have to perform the final check if that has been done by the intern if permitted by the preceptor. The preceptor would make this decision and bear the responsibility.

### **Supervising pharmacy students and interns**

- 2.12 The preceptor for a pharmacy student or intern must ensure the person is registered on the student register or intern register and the duties being supervised and the method of supervision are in accordance with the rules identified in legislation and regulations

### **Supervising technicians in training**

- 2.13 A preceptor or pharmacy technician who supervises a pharmacy technician in training must ensure:
- 2.13.1 the person is identified as a technician in training at the practice site; and,
  - 2.13.2 the duties being supervised and the method of supervision are in accordance with legislation, regulations and practice directions.

## **3 Compliance Adjudication**

All documentation must be readily accessible and open to regulatory review.

## **4 Appendices**

Not applicable

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*A Practice Direction is a written statement of a regulatory position made by Council for the purposes of giving direction to members and owners about the conduct of their practice or pharmacy operations.*

*A Practice Direction carries similar legal weight to a Regulation under the Act and compliance by all Manitoba pharmacists and pharmacy license holders is expected.*

*The process for development, consultation, implementation, appeal and review is been published on the College website and is available in each Pharmacy Manual.*

Development Source:	Standards of Practice Committee
Regulatory Reference:	65(2), 68(1), 70(1i), 70(1k) <i>The Pharmaceutical Regulations</i>
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