

## Reinstatement of Pharmacist Registration and Licensure

The requirements to reinstate your registration and licensure differ depending on how long you are away from practice in Manitoba and do not have an active licensure in another Canadian jurisdiction. You may also be initially placed on the Conditional Register of Pharmacists, depending on your current situation. Reinstatement requirements are subject to change.

### Under 3 Years

Applicable to previously registered and licensed pharmacists in Manitoba who have not been registered and licensed in Manitoba for less than 3 years.

#### Step # 1: Inform CPhM

Please contact [registration@cphm.ca](mailto:registration@cphm.ca) and provide the following information:

- Your Full Name
- Your former Pharmacist License Number, if known
- The date you wish to return to practice

#### Step # 2: Application Form

CPhM will give you access to your [Registrant Portal](#) then you must fill out the Reinstatement Form and submit the supporting documentation.

#### Step # 3: Complete the Requirements

##### 1. Record and Registry Checks

Apply for **NEW** Record and Registry Checks. Please visit the [Record and Registry Checks](#) page for more information on the following:

- a. Criminal Record Check with Vulnerable Sector Search
- b. Adult Abuse Registry Check
- c. Child Abuse Registry Check

##### 2. Practice Hours

You must have 600 pharmacy practice hours in Canada in the preceding three-year period.

- If you are 200 hours or less short of the 600-hour requirement, you must practice under indirect (or direct) supervision of an approved preceptor in Manitoba, until the 600-hour requirement is met.
- If you are over 200 hours short of this requirement, you must successfully complete 200 hours of pharmacy practice under the direct supervision of an approved preceptor in Manitoba and receive a recommendation from the supervising pharmacist that you are competent to practice under indirect supervision. Then you must complete your remaining hours to reach the 600-hour requirement, under indirect or direct supervision.

##### 3. Professional Development (PD)

You will need to complete the PD requirements for each year you have been away before being licensed and registered on the Full Pharmacist Register. Enter your learning activities and submit the statements of completion or participation for each of the accredited CEUs you

are claiming, including completion of any mandatory modules you did not complete while away from practice.

**4. Letter(s) of Standing, if applicable**

If you are licensed or have been licensed in another jurisdiction while you have been away from practice in Manitoba, Letter(s) of Standing must be sent directly from your current or most recent licensing authority or authorities, dated within six months of your application, and sent directly to CPhM via [registration@cphm.ca](mailto:registration@cphm.ca).

**Step # 4: Pay the applicable fee(s), CPhM Final Review and Approval**

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| <b>Processing time:</b>  | 7-10 business days   |
| <b>Fee(s):</b><br>See the <a href="#">Fee Schedule</a> for more details. | <ul style="list-style-type: none"><li>○ Reinstatement Fee</li><li>○ Conditional Registered Pharmacist Licence Fee <b>or</b> Full Registered Pharmacist Licence Fee</li></ul> <p><b>NOTE:</b> A Conversion Fee applies for Conditional Registered Pharmacist moving to Full Registered status</p> |

**Questions?**

If you have any questions or concerns, please contact [registration@cphm.ca](mailto:registration@cphm.ca).