

Annual General Meeting
Minutes

Tuesday 2nd May 2023



MINUTES
145th Annual General Meeting
College of Pharmacists of Manitoba

Broadcast from Pharmacy House, 200 Taché Avenue
Tuesday 2nd May 2023
7:00 pm

1. CONVENE & WELCOME

President Jane Lamont called the meeting to order at 7 p.m.

President Lamont welcomed attendees to the 145th Annual General Meeting of the College of Pharmacists of Manitoba.

Mr. David Marr was appointed parliamentarian for the meeting.

a. QUORUM

Quorum was declared with more than the 30 voting members in attendance required to constitute quorum.

a. ACKNOWLEDGING FIRST PEOPLES & TRADITIONAL TERRITORY

President Lamont acknowledged that the CPhM Office is located on Treaty 1 territory and that the land on which we gather is the traditional territory of Anishinaabeg, Cree, Oji-Cree, Dakota, and Dene Peoples, and the traditional homeland of the Métis Nation.

We respect the Treaties that were made on these territories, we acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with Indigenous communities in a spirit of reconciliation and collaboration.

b. INTRODUCTIONS & ACKNOWLEDGEMENTS

President Lamont acknowledged the dignitaries and guests in attendance:

- Dr. Lalitha Raman-Wilms, Dean of the College of Pharmacy at the University of Manitoba
- Past Presidents of the College of Pharmacists of Manitoba:
 - Ms. Wendy Clark
 - Ms. Jennifer Ludwig
 - Ms. Glenda Marsh
 - Mr. Kyle MacNair
 - Mr. Shawn Bugden
 - Mr. Pat Trozzo
 - Mr. Gary Cavanagh
 - Mr. Ron Eros
 - Mr. Albert Eros
- Mr. Ronald Guse, Former Registrar of the College of Pharmacists of Manitoba
- Ms. Susan Lessard-Friesen, Former Registrar of the College of Pharmacists of Manitoba

- Mr. Darren Murphy, President of Pharmacists Manitoba
- Mr. Colin Reeve, President of the Canadian Society of Hospital Pharmacists – Manitoba Branch
- Mr. Bill Eamer, Honorary Member

President Lamont acknowledged the Council members who are currently serving for the 2022-2024 term of office:

Executive Committee Members

- Ryan Buffie, Vice President
- Jennifer Ludwig, Executive Treasurer
- Wendy Clark, Past President
- Donna Forbes, Public Representative

Other Members of Council

- Alanna Doell, District 1
- Brendon Mitchell, District 1
- Kristine Petrasko, District 2
- Sonal Purohit, District 1
- Teryl Moore, District 2
- Amanda Andreas, Public Representative
- Don Himbeault, Public Representative
- Liz Reimer, Public Representative
- Tory Crawford, Public Representative
- Lalitha Raman-Wilms, Dean, College of Pharmacy, University of Manitoba

President Lamont acknowledged the Council Liaisons from various stakeholder organizations:

- Tanjit Nagra, Chief Executive Officer, Pharmacists Manitoba
- Olena Serwylo, Outgoing CSHP Liaison
- Leah Pritchett, Incoming CSHP Liaison
- Cecile Ngai, Pharmacy Technician Liaison
- Michelle Baier, Pharmacy Student Liaison
- And Wendy Clark, PEBC Liaison

c. HONOURING DECEASED

Kevin Hamilton, Registrar & Chief Executive Officer, read the names of those members who had passed away since the last annual general meeting:

“The names I read are the names of pharmacists registered in Manitoba that have passed away since the last Annual General Meeting. These pharmacists have devoted their careers to providing patient care and to keeping patients safe.

- Richard Brown April 30th, 2022
- Maureen Morin May 5th, 2022
- Allan Walder July 13th, 2022
- Douglas Penner August 15th, 2022
- Brian McClure September 13th, 2022
- Bohdan Jaworski October 6th, 2022
- Donald Braun November 16th, 2022
- Dennis McMillan January 13th, 2023

- Michael Eschun January 30th, 2023
- Kenneth Brown April 20th, 2023

It is fitting to honour their passing with a moment of silence.”

One minute’s silence was observed in memory of the deceased members.

LOGISTICS

Registrar & Chief Executive Officer Kevin Hamilton provided instructions to participants regarding the logistics of the virtual meeting.

STATEMENT OF ORDER of BUSINESS

The Order of Business is designed to allow the formal Annual General Meeting to complete its mandate in closing the dealings that have been completed for the previous fiscal year. Reports are to encompass the 2022 fiscal year. Those motions and issues requiring detailed discussion or where resolution cannot be established, may be forwarded and discussed further at the open discussion portion of this morning’s session, or can be moved to a Special General Meeting in accordance with *The Pharmaceutical Act*.

In accordance with By-Law 3.06 to *The Pharmaceutical Act*, members are reminded that:

“The chair of the general meeting may permit discussion and acceptance of motions that are for information and do not require action by the College. Motions, either simple or by resolution, accepted at a general meeting requiring action on behalf of the College shall be forwarded to Council for consideration and decision.”

All members with the right to vote were asked to participate in voting when the motions appear on the screen. All in attendance wishing to speak and address the meeting were asked to use the Q&A function.

2. APPROVE AGENDA

The agenda had been circulated in advance. Members were asked if there were any additions to the agenda.

Hearing none, President Lamont called for a motion to approve the agenda as circulated.

MOTION 01 / 23

MOVED by Joyce Adegbite, SECONDED by Ronald Eros

THAT the agenda be approved as circulated.

CARRIED

3. APPROVE MINUTES

President Lamont asked if the members wished for the Minutes of the 144th Annual General Meeting, held May 7th, 2022, be read aloud. Hearing no such request, she called for a motion to waive the reading of the Minutes.

MOTION 02 / 23

MOVED by Lalitha Raman-Wilms, SECONDED by Brendon Mitchell

THAT the reading of the Minutes of the 144th Annual General Meeting, held May 7th, 2022, be waived.

CARRIED

President Lamont asked if there are any errors or omissions to the Minutes of the 144th Annual General Meeting, held May 7th, 2022. Hearing none, she called for a motion to approve the Minutes.

MOTION 03 / 23

MOVED by Kyle MacNair, SECONDED by Sheri Dyck

THAT the Minutes of the 144th Annual General Meeting, held May 7th, 2022, be approved as circulated.

CARRIED

4. PRESIDENT'S ADDRESS

President Lamont yielded control of the chair to Vice-President Ryan Buffie. Vice-President Buffie invited President Lamont to address the membership.

President's Address Tuesday May 2nd 2023

Good evening, everyone. As the president of the College of Pharmacists of Manitoba, it is my pleasure to welcome you all to our 145th Annual General Meeting. As we gather here today, we celebrate the strides that our organization has made over the past year, we acknowledge the challenges, and above all, we embrace change. Embracing change has always been crucial for effective health regulation, and it is evident that change has been a recurring theme for both CPhM and the entire pharmacy profession in Manitoba. Whether it involves responding to changes or initiating them, it is a necessary step to remain a progressive, relevant partner in the broader healthcare system. As a regulatory body, CPhM constantly adapts to the evolving needs of the public, the healthcare system, and societal expectations, while ensuring its unwavering commitment to safe, ethical professional practice and patient safety. CPhM's primary mandate is to serve and protect the public, and it remains at the heart of everything the CPhM Council and staff do.

I hope you've all had a chance to review the 2022 CPhM Annual Report, which highlights the tireless efforts of pharmacy professionals who have worked with the support of CPhM Council and staff and in collaboration with other healthcare providers to address the ongoing and emergent health needs of Manitobans. We recognize that there are many challenges facing our profession, such as the rapidly changing healthcare landscape and evolving patient needs. However, we remain committed to meeting these challenges head-on and ensuring that pharmacy professionals are equipped with the tools and knowledge they need to provide safe, ethical, and progressive care to their patients.

Although the pharmacy profession experienced several challenges in 2022, such as a new COVID-19 variant and subsequent waves of infections early in the year, medication shortages, and ever-evolving responsibilities, pharmacy professionals persevered and continued to serve as trusted

sources of front-line care for patients. I commend all pharmacy professionals for their dedicated work to deliver superior patient care to all Manitoba patients.

Despite all of the challenges faced in 2022, CPhM engaged in numerous efforts that position it well to continue fulfilling its mandate to uphold the public interest.

One initiative includes the diligent work to foster a culture of inclusivity and cultural safety in our profession. CPhM acknowledges the importance of reconciliation with Indigenous peoples in Manitoba and recognizes the harm caused by colonialism and the ongoing legacy of residential schools, which has led to significant disparities in health outcomes for Indigenous peoples. CPhM is committed to engaging with Indigenous communities and organizations to develop and implement strategies that support reconciliation in the pharmacy profession. In an effort toward this necessary healing process, CPhM Council and staff gained awareness about the historical and ongoing impacts of colonization and systemic racism in the healthcare system through the Manitoba Indigenous Cultural Safety Training program . In addition to the training program and in partnership with the Manitoba Alliance of Health Regulatory Colleges and subject matter experts, CPhM delivered a mandatory learning module for registrants focused on health equity to Manitoba pharmacy professionals called Health Equity and Cultural Humility: An Introduction for Health Professionals in Manitoba. We recognize that the journey toward reconciliation is ongoing and it requires meaningful action and accountability. Council, committees, and staff are committed to listening, learning, and taking action to ensure that CPhM's work supports reconciliation with Indigenous peoples in Manitoba.

In 2022, CPhM launched Safety IQ Academy as the official learning, training, and resource website for Safety IQ, and since its debut, Safety IQ Academy has been a one-stop site for all information to support CQI in Manitoba community pharmacies. The exchange of knowledge is a fundamental aspect of Safety IQ. De-identified reports submitted to the National Incident Repository (NIDR) for Community Pharmacies are transformed into practical reports for community pharmacies in Manitoba and throughout Canada. These publications demonstrate the dedication of pharmacy professionals to reporting medication incidents and near-misses and their efforts to enhance the pharmacy profession at the provincial and national levels.

In an effort to promote quality pharmacy services by ensuring pharmacy professionals are aware of and adhere to professional standards and expectations, staff and Council corresponded with Manitoba Health and the Health Canada, Office of Controlled Substances to identify additional quality indicators of pharmacy practice and completed environmental scans of pharmacy manager training programs with a goal of developing a training program that ensures pharmacy managers understand their regulatory responsibilities.

These achievements, among many others, in conjunction with CPhM's core regulatory functions, would not have been achieved without the hard work and commitment of Council and committee members, staff, colleagues, and stakeholders. It is through collaboration, that we meet our mandate to protect the public interest. In the face of a rapidly evolving healthcare landscape, we must remain vigilant, adaptive and responsive. We must be willing to embrace new technologies and innovative practices, while never losing sight of our goal: to safeguard the health and well-being of those who rely on pharmacy services.

As we move forward into another year, I want to thank you all for your commitment to our shared mission. So let us continue to work together, with courage and conviction, to promote excellence in pharmacy practice, and to ensure that the highest standards of care are available to all those who need it. Thank you once again, and I look forward to our continued partnership in the years ahead.

Vice-President Buffie returned control of the Chair to President Lamont.

5. PRESENTATION OF THE 2022 FINANCIAL STATEMENTS

Executive Treasurer Jennifer Ludwig presented the 2022 Financial Statements.

MOTION 04 / 23

MOVED by Jennifer Ludwig, SECONDED by Penny Shefrin

THAT the 2022 Financial Statements and Auditor's Report be accepted for information.

CARRIED

6. NEW BUSINESS

No new business

7. OMNIBUS MOTION

Vice-President Buffie presented the following motion:

MOTION 05 / 23

MOVED by Ryan Buffie, SECONDED by Penny Shefrin

THAT all acts, contracts, elections, appointments and payments made by Council of the College of Pharmacists of Manitoba since the last Annual General Meeting in 2022 as set forth and referred to in the Minutes of Council or of statements submitted to this meeting be the same and are hereby ratified and confirmed.

CARRIED

8. ADJOURN

MOTION 06 / 23

MOVED by Jarrid McKitrick, SECONDED by Amir Youssef

That the 145th Annual General Meeting of the College of Pharmacists of Manitoba be adjourned.

CARRIED